

Duty of Care

**WARD**

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# GOODS VEHICLE OPERATOR'S LICENCE

THIS LICENCE MUST NOT BE ALTERED OR DEFACED IN ANY WAY

Issued to:

**MR MIN BAWA  
DONALD WARD LTD  
DONALD WARD HOUSE  
EAST STREET  
ILKESTON  
DE7 5JB**

Issued by:

Office of the Traffic Commissioner  
London and the South East of England  
Ivy House  
3 Ivy Terrace  
Eastbourne  
BN21 4QT  
0300 123 9000

Goods Vehicle Standard National

Licence number: OK2059871  
**NOT TRANSFERABLE**

This licence is in force from:

21/10/2022

This licence will continue for as long as you continue to meet its terms. However, it will come to an end if you do not pay the necessary continuation fee by the date required. The licence may also face regulatory action including revocation if you operate outside its terms. You have paid for an initial period of five years, which starts with the date the licence was issued. The continuation fee must be paid before the end of the month before that five year period comes to an end and every five years after that. Please see note 1 for further details.

This document is an operator's licence issued under the Goods Vehicles (Licensing of Operators) Act 1995 (the Act). The undertakings recorded on this licence have been given by the licence holder and are considered to be material to the grant of the licence. In the case of a licence first issued before 1 January 1996, the recorded undertakings include statements of intent made by the operator.

**The maximum number of motor vehicles and trailers authorised in accordance with section 6 of the Act is:**

**Motor vehicles** 5

**Trailers (inc semi-trailers)** 5



A handwritten signature in cursive script, reading "Sarah Beal".

**Traffic Commissioner**



# GOODS VEHICLE OPERATOR'S LICENCE

THIS LICENCE MUST NOT BE ALTERED OR DEFACED IN ANY WAY

Issued to:

**Min Bawa  
DONALD WARD LTD  
DONALD WARD HOUSE  
EAST STREET  
ILKESTON  
DE7 5JB**

Issued by:

Office of the Traffic Commissioner  
Wales  
Swyddfeydd Penrallt Offices  
Ffordd Pafiliwn  
Caernarfon  
Gwynedd  
LL55 1BN  
0300 123 9000

Goods Vehicle Standard National

Licence number: OG2065577  
**NOT TRANSFERABLE**

This licence is in force from:

15/06/2023

This licence will continue for as long as you continue to meet its terms. However, it will come to an end if you do not pay the necessary continuation fee by the date required. The licence may also face regulatory action including revocation if you operate outside its terms. You have paid for an initial period of five years, which starts with the date the licence was issued. The continuation fee must be paid before the end of the month before that five year period comes to an end and every five years after that. Please see note 1 for further details.

This document is an operator's licence issued under the Goods Vehicles (Licensing of Operators) Act 1995 (the Act). The undertakings recorded on this licence have been given by the licence holder and are considered to be material to the grant of the licence. In the case of a licence first issued before 1 January 1996, the recorded undertakings include statements of intent made by the operator.

**The maximum number of motor vehicles and trailers authorised in accordance with section 6 of the Act is:**

**Motor vehicles** 10

**Trailers (inc semi-trailers)** 10



A blue ink signature of the Traffic Commissioner.

**Traffic Commissioner**

# GOODS VEHICLE OPERATOR'S LICENCE

THIS LICENCE MUST NOT BE ALTERED OR DEFACED IN ANY WAY

Issued to:

**MR. M. BAWA.  
DONALD WARD LTD  
DONALD WARD HOUSE  
EAST STREET  
ILKESTON  
DE7 5JB**

Issued by:

Office of the Traffic Commissioner  
North West of England  
Hillcrest House  
386 Harehills Lane  
Leeds  
LS9 6NF  
0300 123 9000

Goods Vehicle Standard National

Licence number: OC0276179  
**NOT TRANSFERABLE**

This licence is in force from:

03/08/1992

This licence will continue for as long as you continue to meet its terms. However, it will come to an end if you do not pay the necessary continuation fee by the date required. The licence may also face regulatory action including revocation if you operate outside its terms. You have paid for an initial period of five years, which starts with the date the licence was issued. The continuation fee must be paid before the end of the month before that five year period comes to an end and every five years after that. Please see note 1 for further details.

This document is an operator's licence issued under the Goods Vehicles (Licensing of Operators) Act 1995 (the Act). The undertakings recorded in this licence have been given by the licence holder and are considered to be material to the grant of the licence. In the case of a licence first issued before 1 January 1996, the recorded undertakings include statements of intent made by the operator.

**The maximum number of motor vehicles and trailers authorised in accordance with section 6 of the Act is:**

<b>Motor vehicles</b>	<b>165</b>
<b>Trailers (inc semi-trailers)</b>	<b>85</b>



A handwritten signature in black ink, appearing to read 'G. Evans'.

**Traffic Commissioner**

# GOODS VEHICLE OPERATOR'S LICENCE

THIS LICENCE MUST NOT BE ALTERED OR DEFACED IN ANY WAY

Issued to:

**MR MIN BAWA  
DONALD WARD LTD  
DONALD WARD HOUSE  
EAST STREET  
ILKESTON  
DE7 5JB**

Issued by:

Office of the Traffic Commissioner  
North East of England  
Hillcrest House  
386 Harehills Lane  
Leeds  
LS9 6NF  
0300 123 9000

Goods Vehicle Standard National

Licence number: OB2057525  
**NOT TRANSFERABLE**

This licence is in force from:

28/07/2022

This licence will continue for as long as you continue to meet its terms. However, it will come to an end if you do not pay the necessary continuation fee by the date required. The licence may also face regulatory action including revocation if you operate outside its terms. You have paid for an initial period of five years, which starts with the date the licence was issued. The continuation fee must be paid before the end of the month before that five year period comes to an end and every five years after that. Please see note 1 for further details.

This document is an operator's licence issued under the Goods Vehicles (Licensing of Operators) Act 1995 (the Act). The undertakings recorded on this licence have been given by the licence holder and are considered to be material to the grant of the licence. In the case of a licence first issued before 1 January 1996, the recorded undertakings include statements of intent made by the operator.

**The maximum number of motor vehicles and trailers authorised in accordance with section 6 of the Act is:**

**Motor vehicles** 20

**Trailers (inc semi-trailers)** 20



A handwritten signature in black ink, likely belonging to the Traffic Commissioner.

**Traffic Commissioner**

# Ward Environmental Permits & Licences



Permit Number	EAWML	Type of Registration	Material	Site	Address	Expiry Date
<b>CBDU73041</b>	N/A	Waste carriers	Both	Organisation		28.01.2025
<b>DP3292FX/A001</b>	40281	Environmental Permit	Waste	Swadlincote	Moirs Road, Woodville, Swadlincote, Derbyshire, DE11 8DG	N/A
<b>EPR/VP3296FK/V002</b>	41257	Environmental Permit	Metal	Swadlincote	Moirs Road, Woodville, Swadlincote, Derbyshire, DE11 8DG	N/A
<b>EPR/CB3606XS/V003</b>	65447	Environmental Permit	Both	Chesterfield	Newbridge Lane, Old Whittington, Chesterfield, S41 9HY	N/A
<b>WP3195VY/T001</b>	43392	Environmental Permit	Both	Hallam Fields	Hallam Fields Road, Ilkeston, Derbyshire	N/A
<b>EPR/WP3196EX/V005</b>	43571	Environmental Permit	Both	Hallam Fields	Hallam Fields Road, Ilkeston, Derbyshire	N/A
<b>EPR/QP3338HU/V005</b>	403426	Environmental Permit	Metal	Redcar	c/o RBT, Redcar, Cleveland, TS10 5QW	N/A
<b>EPR/DP3793CE/V005</b>	43394	Environmental Permit	Metal	Griffon Road	Griffon Road, Quarry Hill Ind Est, Ilkeston, DE7 4RF	N/A
<b>FP3690CT/A001</b>	43580	Environmental Permit	Waste	Griffon Road	Griffon Road, Quarry Hill Ind Est, Ilkeston, DE7 4RF	N/A
<b>PAN-023971</b>	N/A	Environmental Permit	Metal	Cardiff	Cold Store Road, Cardiff, CF10 4LY	N/A
<b>EPR/LB3400TE</b>	68698	Environmental Permit	Both	York	Murton Lane, Murton, York, YO19 5UF	N/A
<b>EPR/WE3588AB</b>	120522	Environmental Permit	Metal	Burton	Derwent Park, Hawkins Lane, Burton-on-Trent, DE14 1QA	N/A
<b>RP3531VH</b>	N/A	Installation	Metal	Griffon Road	Fragmentiser, Griffon Road, Quarry Hill Ind Est, Ilkeston, DE7 4RF	N/A
<b>SMD 0034</b>	N/A	Scrap Metal Dealers Licences	Metal	Chesterfield	Newbridge Lane, Old Whittington, Chesterfield, S41 9HY	03.02.2027
<b>LSL 0010</b>	N/A	Scrap Metal Dealers Licences	Metal	Griffon Road	Griffon Road, Quarry Hill Ind Est, Ilkeston, DE7 4RF	26.11.2025
<b>LASCRAPO002</b>	N/A	Scrap Metal Dealers Licences	Metal	Swadlincote	Moirs Road, Woodville, Swadlincote, Derbyshire, DE11 8DG	30.11.2025
<b>SMD 0020</b>	N/A	Scrap Metal Dealers Licences	Metal	RecycleACar	Griffon Road, Quarry Hill Ind Est, Ilkeston, DE7 4RF	16.02.2027
<b>SMD 0012</b>	N/A	Scrap Metal Dealers Licences	Metal	Cardiff	Cold Store Road, Cardiff, CF10 4LY	15.08.2026
<b>CYC/MAU/002645</b>	N/A	Scrap Metal Dealers Licences	Metal	York	Murton Lane, Murton, York, YO19 5UF	20.11.2025
<b>WEX402097</b>	N/A	Exemption S1 T9	Metal	Griffon Road	Griffon Road, Quarry Hill Ind Est, Ilkeston, DE7 4RF	29.04.2027
<b>WEX427676</b>	N/A	Exemption S2	Metal	Griffon Road	Griffon Road, Quarry Hill Ind Est, Ilkeston, DE7 4RF	13.02.2028
<b>WEX425143</b>	N/A	Exemption S2 T2 T4	Textiles	WARDrobe	Unit 10, Awworth Rd, Ilkeston, DE7 8HX	31.01.2028

# Certificate of Registration under the Waste (England and Wales) Regulations 2011

## Regulation authority

Name



Address

National Customer Contact Centre  
99 Parkway Avenue  
Sheffield  
S9 4WF

Telephone number

03708 506506

The Environment Agency certify that the following information is entered in the register which they maintain under regulation 28 of the Waste (England and Wales) Regulations 2011.

## Carriers details

Name of registered carrier

DONALD WARD LIMITED trading as WARD

Registered as

An upper tier waste carrier, broker and dealer

Registration number

CBDU73041

Address of place of business

WARD  
EAST STREET  
ILKESTON  
DE7 5JB

Date of registration

17 December 2024

Expiry date of registration (unless revoked)

28 January 2028

This certificate was created on 17 December 2024. These details are correct at the time of certificate generation.

This copy has been issued under Regulation 6 of Waste (England and Wales) Amendment Act 2014 by the Environment Agency. This is copy number 2 of the certificate.

## Making changes to your registration

Your registration will last 3 years and will need to be renewed after this period. If any of your details change, you must notify us within 28 days of the change.

To Whom It May Concern,

24<sup>th</sup> May 2024

**RE: Ward Group Holdings Limited, Ward Real Estate Limited and subsidiary companies including Donald Ward Limited trading as Ward, Ward Recycling, Ward Special Projects, LSD Recycling, Erewash Recycling, Erewash Skiphire, Big Red Skips, Cheap Skips, Ripley Mini Skips, Spire Skips, Forward Recycling, WARDrobe, L Clancey & Sons and Recycleacar Limited.**

**Business Description:** Waste and scrap metal merchants, including shredding, dismantling, handpicking, shearing, cutting, squashing, baling, bombing, burning, sizing, sinking, stripping, sorting, screening and sale of ferrous and non ferrous scrap metals including zorba, brass, aluminium, copper, lead and stainless steel. Collection (including burning and dismantling at customers' sites) and recycling of waste materials, including sorting, screening, sizing, handpicking, baling and trommelling the materials to split out recyclable materials from the materials to be sent to landfill. End of life vehicle processing. Production and sale of wood shavings. Skip hire (commercial and private), waste transfer station operators (including hazardous waste – asbestos) and property owners. Demolition contractors. Asbestos contaminated soil removal. Textile recycling and loading vessels. Vehicle transportation, collection, dismantling and recycling end of use motor vehicles, including sale of salvage vehicle parts and sale of legally road-worthy vehicles'

We can confirm that we act as the Insurance Brokers on behalf of the above Insured and Insurance has been put in place on behalf of our client for the periods shown below plus any renewal subsequently agreed.

### Employers Liability

<b>Insurer:</b>	Miles Smith Ltd - Underwritten by Aspen Insurance UK Ltd, QBE Casualty Syndicate 386 at Lloyds, Lloyds Syndicate IVE 2525 & Ascot Syndicate ASC 1414
<b>Policy number:</b>	B190355224
<b>Cover period:</b>	31 <sup>st</sup> May 2024 to 30 <sup>th</sup> May 2025
<b>Indemnity limit:</b>	£20,000,000 any one occurrence including costs and expenses

### Public, Products & Pollution Liability

<b>Insurer:</b>	Miles Smith Ltd - Underwritten by Aspen Insurance UK Ltd, QBE Casualty Syndicate 386 at Lloyds, Lloyds Syndicate IVE 2525 & Ascot Syndicate ASC 1414
<b>Policy number:</b>	B190355224
<b>Cover period:</b>	31 <sup>st</sup> May 2024 to 30 <sup>th</sup> May 2025
<b>Public Liability Indemnity Limit:</b>	£20,000,000 any occurrence
<b>Products Liability Indemnity Limit:</b>	£20,000,000 in all in the period of insurance
<b>Pollution Liability Indemnity Limit:</b>	£20,000,000 in all in the period of insurance including costs and expenses
<b>Financial Loss:</b>	£500,000 in all in the period of insurance including costs and expenses

Indemnity To Principal Yes





## Contractors Plant

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<b>Insurer:</b>	Miles Smith Ltd - Underwritten by QBE Europe SA/NV
<b>Policy number:</b>	B1903220502153
<b>Cover period:</b>	31 <sup>st</sup> May 2024 to 30 <sup>th</sup> May 2025
<b>Hired-In Plant &amp; Equipment:</b>	£750,000 any one occurrence limit £550,000 any one item limit

### PLEASE NOTE –

Cover is subject to Insurers Policy Terms, Conditions, Exclusions and Cancellation Policies.

The Information provided in this document has been based on the arrangements in place at the time of writing but please be aware that changes may occur during the policy period. The expiry date shown above is the standard policy expiry date and under certain circumstances cancellation could occur prior to this date.

Please note that this document is provided as an information summary only and does not extend or amend the cover provided by the relevant insurance policies.

If you have any specific queries in relation to our clients insurance arrangements please contact us via our client and we will be happy to assist.

Yours faithfully,



**Alexander Drakeley**  
Commercial Broker

Certificate Number A603729

1. Description of VehicleC- Any Motor Vehicle the property of the policyholder or in their custody or control or for which they are legally responsible
2. Name of PolicyholderDonald Ward Limited t/a Ward Recycling
3. Effective date of the commencement of insurance for the purposes of the relevant law.31/05/2024 00:00:01
4. Date of expiry of insurance30/05/2025 MIDNIGHT
5. Person or classes of person entitled to drive.  
D - Any person who is driving with the policyholder's consent

Provided that the person driving holds a licence to drive the vehicle or has held and is not disqualified from holding or obtaining such a licence.

6. Limitations to use.  
Use in connection with the policyholder's business including use for hire and/or reward  
Use for social domestic and pleasure purposes only

The policy does not cover

Carriage of passengers for hire and/or reward  
Racing, pace-setting, speed trials, motor rallies, competitions or trials  
In connection with the Motor Trade  
Towing for reward a mechanically propelled vehicle

I hereby certify that the document to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Guernsey, the Island of Jersey and the Island of Alderney.

For and on behalf of the insurers



Warren Hetz - Aioi Nissay Dowa Insurance UK Limited, Authorised Insurer

Aioi Nissay Dowa Insurance UK Limited. Authorised by the Financial Conduct Authority, and authorised and regulated by the Prudential Regulation Authority, Financial Services Register number 816870. Aioi Nissay Dowa Insurance UK Limited is registered in England and Wales (Company Number: 11105895), registered office: 52-56 Leadenhall Street, London EC3A 2BJ.

**Advice to Third Parties**  
Nothing contained in this certificate affects your rights as Third Party to make a claim.

**NOTE: For full details of the insurance cover reference should be made to the policy.**

# CERTIFICATE OF MEMBERSHIP



This is to certify that

## **Ward Recycling**

has fulfilled the criteria required of  
an Associate Member of the  
Asbestos Removal Contractors Association

Membership No: 16200  
Joined On: 02/12/2010  
Certificate Expiry: 30/11/2025

A handwritten signature in black ink, appearing to read "S. Sadley".

Steve Sadley  
Chief Executive



# *Gold Membership Certificate*

We are proud to confirm that

**WARD**

**United Kingdom (Ilkeston)**

is a BIR Gold Member Company in good standing.

The Bureau of International Recycling (BIR) is the world federation of recycling industries.  
When joining, BIR members accept to abide by a Code of Conduct  
based on strict business ethics.

*This membership certificate is valid until December 2024.*



## *Ward Recycling*

As an ordinary member of the

# **British Metals Recycling Association 2025**

this company is committed to:

- Complying with all UK laws, and fully endorsing the prohibition on any form of cash payments that contravene them.
- Maintaining high standards of commercial conduct and business ethics with other members, customers and suppliers.
- Representing the common interests of the metals recycling industry.
- Observing the highest practical standards of environmental care and protection.
- Observing the need for good practice in health and safety.
- Maintaining adequate public and employee liability insurance cover.
- Cooperating with local authorities, regulators and other public servants.

President: Susie Burrage OBE



# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Old Whittington, Chesterfield, S41 9HY**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

**BS 15713:2009 Secure Destruction of Confidential Material**



**Certificate Number:** **12776-DCM-004**

Initial Registration Date: 29/10/2019

Previous Expiry Date: 10/02/2024

Recertification Audit Date: 30/01/2024

Re-issue Date: 04/02/2024

Current Expiry Date: 10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776.

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)

A handwritten signature in blue ink, appearing to read "Alyn Franklin".

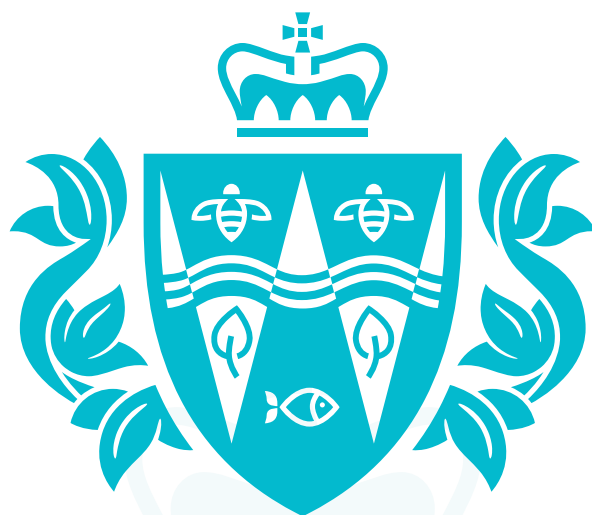
This certificate will remain current subject to the company maintaining its system to the required standard. This will be monitored regularly by Alcumus ISOQAR. Further clarification regarding the scope of this certificate and the applicability of the relevant standards' requirement may be obtained by consulting Alcumus ISOQAR

**Alcumus ISOQAR Limited**, Cobra Court, 1 Blackmore Road, Stretford, Manchester M32 0QY.

**T:** 0161 865 3699 **E:** [isoqarenquiries@alcumus.com](mailto:isoqarenquiries@alcumus.com) **W:** [alcumus.com/isoqar](http://alcumus.com/isoqar)

This certificate is the property of Alcumus ISOQAR and must be returned on request.





# CIWM


This is to certify that

Donald Ward Ltd

is a CIWM Affiliated Organisation

and have demonstrated their commitment to excellence in sustainable resource management by signing up to the CIWM Affiliated Organisation Code of Conduct.

Renewal date: 31 December 2024

Signed: 

President, CIWM

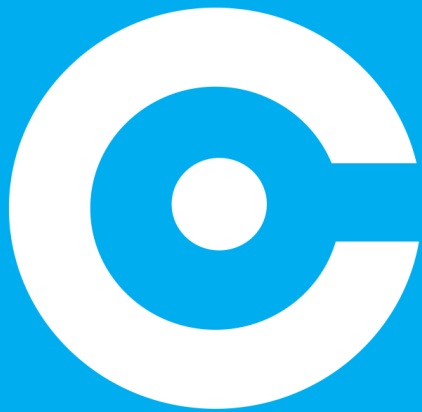


## CIWM

Affiliated Organisation

*Committed to excellence in sustainable resource management*





CLOCS  
Champion  
Member

## **Donald Ward Ltd (Trading as Ward)**

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is committed to ensuring safer, leaner and  
greener construction vehicle journeys

Andy Brooke  
CLOCS Programme Director

Membership valid until

9 October 2025

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Construction  
Logistics and  
Community Safety

**[clocs.org.uk](https://clocs.org.uk)**  
Together we are stronger



# - Certificate of - Health & Safety Accreditation

This is to certify that

**WARD**

★ HAS ACHIEVED ACCLAIM ACCREDITATION ★

**Contractor with 5 or more employees**



**SIMON GIBBS**

Chief Executive Officer

Registration No: **114662**

Date of Assessment & Issue: **25 September 2024** Expiry Date: **19 October 2025**

*This certifies remains the property of Acclaim Accreditation and must be surrendered on demand.*

*For verification please contact Acclaim Accreditation on **0333 300 3066***

*Full validation of this certificate should be made via the SSIP portal **SSIPPortal.org.uk** | **AcclaimAccreditation.co.uk***

Acclaim Accreditation is a service brought to you by Constructionline or Facilitiesline or Builder's Profile & is administered by Fortius. Registered in England No.11188766



23045



Acclaim Accreditation is a UKAS accredited Type C Inspection body under ISO17020:2012 covering the SSIP Core Criteria.



# - Certificate of - Health & Safety Accreditation

This is to certify that

WARD

★ HAS ACHIEVED ACCLAIM ACCREDITATION ★

DEEM TO SATISFY

General Health and Safety



SIMON GIBBS

Chief Executive Officer

Registration No: 114662

Date of Assessment & Issue: 16 February 2021 Expiry Date: 10 February 2027

AWARDING BODY

ISO 45001

*This certifies remains the property of Acclaim Accreditation and must be surrendered on demand.*

*For verification please contact Acclaim Accreditation on 0333 300 3066*

*Full validation of this certificate should be made via the SSIP portal [SSIPPortal.org.uk](https://ssipportal.org.uk) | [AcclaimAccreditation.co.uk](https://acclaimaccreditation.co.uk)*

Acclaim Accreditation is a service brought to you by Constructionline or Facilitiesline or Builder's Profile & is administered by Fortius. Registered in England No.11188766



23045



Acclaim Accreditation is a UKAS accredited Type C Inspection body under ISO17020:2012 covering the SSIP Core Criteria.



**Constructionline**  
**Gold Member**

# CERTIFICATE OF MEMBERSHIP

**WARD**

Registration No: **114662**

Date Issued: **03 October 2024**

*This certifies that the member named above has met pre-qualification requirements appropriate to public and private sector procurement.*

A supplier's verification status is dynamic, this certificate proves the Supplier was verified to the named level on the day stated only. For the current status please check the Constructionline platform.





# Social Value

# CERTIFICATE OF COMPLETION

**WARD**

Registration No: **114662**

Date Issued: **03 October 2024**

*This certifies that the member named above has met  
the requirements of the Social Value question set*

A supplier's status is dynamic. This proves the supplier has completed the Social Value question set on the day stated only. For further details, please check the platform.





# Certificate of Membership

This is to certify that  
Ward Limited  
is a Supporter Member  
for the period  
13th January 2024 – 13th January 2025

CL:AIRE  
Registered address: Reading Business Centre, 8th Floor, Fountain House, 2 Queens Walk, Reading, RG1 7QF  
Telephone: +44 (0)118 228 1488  
[members@claire.co.uk](mailto:members@claire.co.uk) Website: [www.claire.co.uk](http://www.claire.co.uk)

CL:AIRE is a Charitable Company Limited by Guarantee / Registered in England No. 3740059 / Entrust Enrolment No. 119820 / Registered Charity No. 1075611

CL:AIRE  
MEMBERSHIP

**CERTIFICATE**

**OF**

**ACCREDITATION**

**This is to certify that**

**Donald Ward Ltd T/A Ward**

**Membership No.: CHAS-0010425**

**SSIP Approved (NOT A CDM DUTYHOLDER)**

has been awarded certification after demonstrating compliance with the standards meeting the requirements of SSIP Core Criteria and UK H&S Legislation.



**Ian McKinnon**  
**Managing Director**

MEMBERSHIP VALID UNTIL	26/07/2025
CERTIFICATE VALID UNTIL	10/09/2025
CERTIFICATE DATE OF ISSUE	10/09/2024
DATE OF INSPECTION	10/09/2024
CERTIFICATE NUMBER	0C706215-FBAD-4780-98AD-660196A6747E

veriforce®  
**CHAS®**

STANDARD

**0345 521 9111**

**CHAS.co.uk**

# Membership Certificate

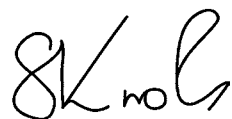
This is to certify that

is a member of

**East Midlands Chamber** Derbyshire Nottinghamshire Leicestershire

Membership Number

Renewal Date



Scott Knowles  
Chief Executive

Grow

Connect

Skills

Influence

International

Join



**FORS**  
FLEET OPERATOR  
RECOGNITION SCHEME

# FORS Gold

## Donald Ward Ltd

has been assessed and has met the Gold level requirements of the Fleet Operator Recognition Scheme (FORS).

Single Operating Centre Accreditation applies to the following location only: DE7 4BG

This certificate is valid from 07/12/2024 to 06/12/2025 and remains valid as long as FORS requirements continue to be maintained.

Geraint Davies  
on behalf of the Fleet Operator Recognition Scheme

FORS ID : 006145

Page 1 of 2



# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Box Lane, Barking, IG11 0SQ**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 9001: 2015



<b>Certificate Number:</b>	<b>12776-QMS-006</b>
Initial Registration Date:	08/09/2023
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-QMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced at all sites with secure destruction of Confidential Material carried out at the Chesterfield site only.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)

A handwritten signature in blue ink that reads "Alyn Franklin".

This certificate will remain current subject to the company maintaining its system to the required standard. This will be monitored regularly by Alcumus ISOQAR. Further clarification regarding the scope of this certificate and the applicability of the relevant standards' requirement may be obtained by consulting Alcumus ISOQAR

**Alcumus ISOQAR Limited**, Cobra Court, 1 Blackmore Road, Stretford, Manchester M32 0QY.

**T:** 0161 865 3699 **E:** [isoqarenquiries@alcumus.com](mailto:isoqarenquiries@alcumus.com) **W:** [alcumus.com/isoqar](http://alcumus.com/isoqar)

This certificate is the property of Alcumus ISOQAR and must be returned on request.



# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Old Whittington, Chesterfield, S41 9HY**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 9001: 2015



<b>Certificate Number:</b>	<b>12776-QMS-004</b>
Initial Registration Date:	10/02/2015
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-QMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced at all sites with secure destruction of Confidential Material carried out at the Chesterfield site only.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)

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This certificate is the property of Alcumus ISOQAR and must be returned on request.





# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Donald Ward House, East Street, Ilkeston, Derbyshire, DE7 5JB**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 9001: 2015



**Certificate Number:**

**12776-QMS-001**

Initial Registration Date:	10/02/2015
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

**Scope of Registration:**

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced at all sites with secure destruction of Confidential Material carried out at the Chesterfield site only.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)

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This certificate is the property of Alcumus ISOQAR and must be returned on request.

# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Griffon Road, Quarry Hill Industrial Estate, Ilkeston, DE7 4RF**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 9001: 2015



<b>Certificate Number:</b>	<b>12776-QMS-005</b>
Initial Registration Date:	10/02/2015
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-QMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced at all sites with secure destruction of Confidential Material carried out at the Chesterfield site only.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



This certificate will remain current subject to the company maintaining its system to the required standard. This will be monitored regularly by Alcumus ISOQAR. Further clarification regarding the scope of this certificate and the applicability of the relevant standards' requirement may be obtained by consulting Alcumus ISOQAR



# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Crompton Road, Quarry Hill Industrial Estate, Ilkeston, DE7 4BG**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 9001: 2015



<b>Certificate Number:</b>	<b>12776-QMS-002</b>
Initial Registration Date:	10/02/2015
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-QMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced at all sites with secure destruction of Confidential Material carried out at the Chesterfield site only.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)

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This certificate is the property of Alcumus ISOQAR and must be returned on request.

# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Moir Road, Woodville, Swadlincote, DE11 8DG**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 9001: 2015



<b>Certificate Number:</b>	<b>12776-QMS-003</b>
Initial Registration Date:	10/02/2015
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-QMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced at all sites with secure destruction of Confidential Material carried out at the Chesterfield site only.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



This certificate will remain current subject to the company maintaining its system to the required standard. This will be monitored regularly by Alcumus ISOQAR. Further clarification regarding the scope of this certificate and the applicability of the relevant standards' requirement may be obtained by consulting Alcumus ISOQAR

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This certificate is the property of Alcumus ISOQAR and must be returned on request.

# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Murton Lane, Murton, York, YO19 5UF**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 9001: 2015



<b>Certificate Number:</b>	<b>12776-QMS-007</b>
Initial Registration Date:	08/09/2023
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-QMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced at all sites with secure destruction of Confidential Material carried out at the Chesterfield site only.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



This certificate will remain current subject to the company maintaining its system to the required standard. This will be monitored regularly by Alcumus ISOQAR. Further clarification regarding the scope of this certificate and the applicability of the relevant standards' requirement may be obtained by consulting Alcumus ISOQAR

# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Old Whittington, Chesterfield, S41 9HY**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 14001: 2015



<b>Certificate Number:</b>	<b>12776-EMS-004</b>
Initial Registration Date:	29/10/2019
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-EMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Donald Ward House, East Street, Ilkeston, Derbyshire, DE7 5JB**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 14001: 2015



**Certificate Number:**

**12776-EMS-001**

Initial Registration Date: 29/10/2019

Previous Expiry Date: 10/02/2024

Recertification Audit Date: 30/01/2024

Re-issue Date: 19/02/2024

Current Expiry Date: 10/02/2027

**Scope of Registration:**

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)

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This certificate is the property of Alcumus ISOQAR and must be returned on request.



# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Griffon Road, Quarry Hill Industrial Estate, Ilkeston, DE7 4RF**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 14001: 2015



<b>Certificate Number:</b>	<b>12776-EMS-005</b>
Initial Registration Date:	29/10/2019
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-EMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:  
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This certificate is the property of Alcumus ISOQAR and must be returned on request.



# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Crompton Road, Quarry Hill Industrial Estate, Ilkeston, DE7 4BG**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 14001: 2015



<b>Certificate Number:</b>	<b>12776-EMS-002</b>
Initial Registration Date:	29/10/2019
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-EMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Moira Road, Woodville, Swadlincote, DE11 8DG**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 14001: 2015



<b>Certificate Number:</b>	<b>12776-EMS-003</b>
Initial Registration Date:	29/10/2019
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-EMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



This certificate will remain current subject to the company maintaining its system to the required standard. This will be monitored regularly by Alcumus ISOQAR. Further clarification regarding the scope of this certificate and the applicability of the relevant standards' requirement may be obtained by consulting Alcumus ISOQAR

# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Old Whittington, Chesterfield, S41 9HY**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 45001: 2018 SSIP



**Certificate Number:**

**12776-OHS-004**

Initial OHSAS 18001 Registration Date:

25/09/2018

Initial Registration Date:

29/10/2019

Previous Expiry Date:

10/02/2024

Recertification Audit Date:

30/01/2024

Re-issue Date:

19/02/2024

Current Expiry Date:

10/02/2027

SSIP CDM Duties:

Contractor

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-OHS-001

**Scope of Registration:**

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:

Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Donald Ward House, East Street, Ilkeston, Derbyshire, DE7 5JB**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 45001: 2018 SSIP



**Certificate Number:**

**12776-OHS-001**

Initial OHSAS 18001 Registration Date:

25/09/2018

Initial Registration Date:

29/10/2019

Previous Expiry Date:

10/02/2024

Recertification Audit Date:

30/01/2024

Re-issue Date:

19/02/2024

Current Expiry Date:

10/02/2027

SSIP CDM Duties:

Contractor

**Scope of Registration:**

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:

Alyn Franklin, Chief Executive Officer  
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This certificate is the property of Alcumus ISOQAR and must be returned on request.

# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Griffon Road, Quarry Hill Industrial Estate, Ilkeston, DE7 4RF**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 45001: 2018 SSIP



Certification Body Member

**Certificate Number:**

**12776-OHS-005**

Initial OHSAS 18001 Registration Date: 25/09/2018

Initial Registration Date: 29/10/2019

Previous Expiry Date: 10/02/2024

Recertification Audit Date: 30/01/2024

Re-issue Date: 19/02/2024

Current Expiry Date: 10/02/2027

SSIP CDM Duties: Contractor

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-OHS-001

**Scope of Registration:**

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:

Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Crompton Road, Quarry Hill Industrial Estate, Ilkeston, DE7 4BG**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 45001: 2018 SSIP



**Certificate Number:**

**12776-OHS-002**

Initial OHSAS 18001 Registration Date:

25/09/2018

Initial Registration Date:

29/10/2019

Previous Expiry Date:

10/02/2024

Recertification Audit Date:

30/01/2024

Re-issue Date:

19/02/2024

Current Expiry Date:

10/02/2027

SSIP CDM Duties:

Contractor

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-OHS-001

**Scope of Registration:**

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:

Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Moira Road, Woodville, Swadlincote, DE11 8DG**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 45001: 2018 SSIP



Certification Body Member

**Certificate Number:**

**12776-OHS-003**

Initial OHSAS 18001 Registration Date:

25/09/2018

Initial Registration Date:

29/10/2019

Previous Expiry Date:

10/02/2024

Recertification Audit Date:

30/01/2024

Re-issue Date:

19/02/2024

Current Expiry Date:

10/02/2027

SSIP CDM Duties:

Contractor

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-OHS-001

**Scope of Registration:**

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:

Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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This certificate is the property of Alcumus ISOQAR and must be returned on request.

# Certificate of Approval

This is to certify that the Management System of:

## Donald Ward Limited

Griffon Road, Quarry Hill Industrial Estate, Ilkeston, DE7 4RF, United Kingdom

has been approved by LRQA to the following standards:

### ISO 9001:2015

Approval number(s): ISO 9001 – 00025897

This certificate is valid only in association with the certificate schedule bearing the same number on which the locations applicable to this approval are listed.

**The scope of this approval is applicable to:**

ISO 9001:2015

The provision of waste and scrap metal collection services, the processing and recycling of such materials and the supply / disposal of the products produced, in accordance with End of Waste Regulations.



**David Derrick**

Regional Director, UKAM

Issued by: LRQA Limited

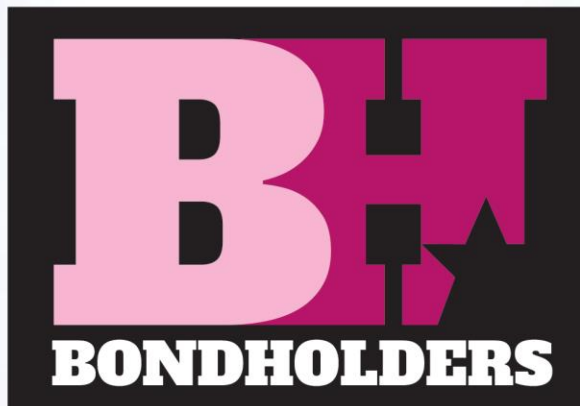




# Certificate Schedule

Location	Activities
Griffon Road, Quarry Hill Industrial Estate, Ilkeston, DE7 4RF, United Kingdom	<b>ISO 9001:2015</b> The provision of waste and scrap metal collection services, the processing and recycling of such materials and the supply / disposal of the products produced, in accordance with End of Waste Regulations.
Southside, Queen Alexandra Dock, Cardiff, CF10 4LU, United Kingdom	<b>ISO 9001:2015</b> The provision of waste and scrap metal collection services, the processing and recycling of such materials and the supply / disposal of the products produced, in accordance with End of Waste Regulations.





## CERTIFICATE OF MEMBERSHIP

Members of this exclusive business club showcase what's best about Derby and are committed to raising the profile of the city

This certificate is awarded to:

**Ward**

---

A handwritten signature in blue ink, reading 'R Betts'.

Bob Betts, Chairman

A handwritten signature in black ink, reading 'John Forkin'.

John Forkin, Managing Director

From January 2023 To January 2024



Associate Member

*This is to Certify that*

*Donald Ward Ltd T/A Ward Recycling*

*is an Associate Member of  
The National Association of Shopfitters*

*Signed* .....

*President*

*Date* .....

*20<sup>th</sup> July 2017*



Membership No. A90

## Certificate of ISP Membership

To Certify that

**DONALD WARD LIMITED**  
**T/A WARD RECYCLING LIMITED**

Were elected ISP Members

of the Federation on

7<sup>th</sup> February 2006

Chief Executive



President







# Certificate

## of Audit

This is to certify that

Supplier Name

Donald Ward Ltd t/a Ward Recycling

Supplier Number

2476

Is now qualified by Audit on RISQS

  
RISQS Scheme Manager



Certificate Expiry

04-APR-2026



# Certificate

## of Verification

This is to certify that

Supplier Name

Donald Ward Ltd t/a Ward Recycling

Supplier ID

2476

is now a verified supplier on RISQS

  
RISQS Scheme Manager



Subscription Renewal Date

26-FEB-2026



# Certificate of Accreditation

**This is to certify that**

Donald Ward Ltd T/A Ward

**has achieved SafeContractor accreditation**

**Date:** 21st June 2024

**This certificate is valid until:** 21st June 2025

**Certificate number:** PO8040

**Signed:**

Alyn Franklin  
Alcumus CEO

A handwritten signature in blue ink that reads "Alyn Franklin".

Founder Member



23043



Alcumus SafeContractor Ltd is a UKAS accredited Type C Inspection body under ISO17020:2012 covering the SSIP Core Criteria element of the SafeContractor Assessment Standard.

Full Validation of this certification should be made via the SSIP Portal <https://www.ssiportal.org.uk/>

## Certificate of Membership SmartWaste

**Silver**

This recognises that

**Donald Ward Ltd t/a Ward**

Holds a SmartWaste Membership, Number: **C66613**

01/06/2024

Valid From

31/05/2025

Valid Until



Chloe Murphy

SmartSite Team Leader

The SmartWaste tool offers everything you need in order to manage, measure, target, reduce and report on costs and impacts of waste related sustainability factors.



# *Membership Certificate*

*The*

**TEXTILE RECYCLING ASSOCIATION**

*is proud to confirm that*

**Donald Ward Ltd t/a Ward Recycling**

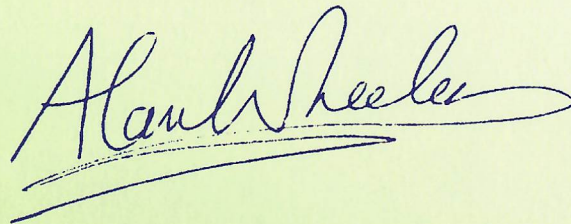
*is a member of this association for the year*  
1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025

**Membership Number**

**TRA1322**

**2024/2025**

The Textile Recycling Association (TRA) is the UK trade association for collectors and graders of used clothing and textiles.  
All TRA members have to abide by the rules of the association and the TRA Code of Practice.



**Alan Wheeler**  
**Director**





**Derbyshire**  
Wildlife Trust



**We're proud supporters of  
Derbyshire Wildlife Trust**

[www.derbyshirewildlifetrust.org.uk](http://www.derbyshirewildlifetrust.org.uk)

*Defending wildlife, restoring landscapes, inspiring people*



# Modern Slavery Policy

This policy supports Donald Ward Limited's (the Company<sup>1</sup>) commitment to limiting the risk of modern slavery occurring within our own business or infiltrating our supply chains, or any other business relationship.

This policy applies to all persons working for, or on behalf of the Company, in any capacity, including employees, directors, officers, agency workers, contractors, consultants, apprentices and any other third party representative.

We expect all who have, or seek to have, a business relationship with the Company to familiarise themselves with this policy and to act at all times in a way that is consistent with its values.

This policy will be used to underpin and inform any statement on slavery and human trafficking that we are required to produce further to the transparency in supply chain requirements of Section 54 of the Modern Slavery Act (MSA) 2015.

## What do we mean by Modern Slavery?

Modern slavery can take many forms. It is a complex and multi-faceted problem. The MSA covers four key criminal activities:

- **Slavery:** where ownership is exercised over an individual.
- **Servitude:** involves the obligation to provide service imposed by coercion.
- **Forced and Compulsory Labour:** all work or service, not voluntarily performed, which is obtained from an individual under the threat of force or penalty.
- **Human Trafficking:** involves arranging or facilitating the travel of another with a view to exploiting them.

Other forms of modern slavery, which we will not tolerate, but are specifically referenced in the MSA include, but are not limited to:

- **Child Labour:** whilst not always illegal in the jurisdiction in which it takes place, child labour involves the employment of children that is exploitative, or is likely to be hazardous to, or interfere with a child's education, health (including mental health), physical wellbeing or social development.

All forms of modern slavery have in common the deprivation of a person's liberty by another in order to exploit them for commercial or personal gain, and amount to a violation of an individual's fundamental human rights.

Tackling modern slavery requires us all to play a part and remain vigilant to the risk in all aspects of our business and business relationships.

## How we seek to embed our policy in practice.

To underpin our policy commitments, we aim to implement the following measures:

- All employees must ensure that they have read, understood, and comply with this policy. The prevention, detection and reporting of modern slavery in any part of our business or supply chains is the responsibility of all those working for us or under our control. You are required to avoid any activity that might lead to, or suggest, a breach of this policy.
- We will conduct risk assessments to determine which parts of our own business and which of our supply chains are most at risk from modern slavery, so we can focus our efforts on those areas most 'at risk'.
- Where appropriate, as informed by our risk assessment, we will engage directly with new suppliers in respect of our modern slavery policy in order to gain a proper understanding of the measures that have in place to ensure that modern slavery is not occurring within their own business.
- All employees must immediately notify their Line Manager or the HR Manager of a suspected conflict or issues surrounding modern slavery and or human trafficking. Employees and suppliers are encouraged to raise any possible concerns at any time. Employees are protected under our Whistleblowing Procedure.

<sup>1</sup> The Company refers to Donald Ward Limited and all associated trading names, including, but not limited to: Ward, Ward Special Projects, and Clancey and Sons (Clancey's of York).



- We aim to encourage openness, and will support anyone who raises genuine concerns in good faith under this policy, even if they turn out to be mistaken. We are committed to ensuring no one suffers any detrimental treatment as a result of reporting in good faith their suspicion that modern slavery, of whatever form, is taking place in any part of our own business or in any of our supply chains. Detrimental treatment includes dismissal, disciplinary action, threats or other unfavourable treatment connected with raising a concern. If you believe that you have suffered any such treatment, you should inform the HR Team immediately. If the matter is not remedied, and you are an employee, you should raise it formally using our Grievance Procedure, which can be found in the Company Handbook.

### **Effectiveness in combating slavery and human trafficking.**

We use the following key performance indicators (KPIs) to measure how effective we have been at ensuring that slavery and human trafficking is not taking place in any part of our business or supply chains:

- The percentage of suppliers and sub-contractors vetted for ethical labour practices.
- The number of inspections of direct suppliers and sub-contractors in our supply chains in the past year.
- The number of reported breaches in the past year.
- The percentage of staff receiving training on identifying and addressing the risk of slavery and human trafficking in our business and supply chains.
- [OTHER].

### **Responsibility for this policy.**

The Board of Directors has overall responsibility for this policy and in ensuring that the Company complies with all its legal and ethical obligations.

The HR Team have the primary day-to-day responsibility for the implementation of this policy, monitoring its use and ensuring that appropriate processes and control systems are in place, and amended as appropriate, to ensure it can operate effectively.

All line managers are responsible for ensuring that those reporting directly to them comply with the provisions of this policy in the day to day performance of their roles.

### **Communication and employee awareness training.**

Line Managers will ensure that all staff receive adequate training on this policy and any supporting processes applicable to their role. This is normally given at induction.

In addition, staff receive training on the broader issues of modern slavery so as to assist them in appreciating the extent of the problem of modern slavery and the identification of individuals / areas of the business that may be at risk from practices of modern slavery.

### **Breaches of this policy.**

Any breaches of this policy will be taken seriously and shall be dealt with on a case-by-case basis.

The breach of this policy by an employee, director or officer of the company may lead to disciplinary action being taken in accordance with our Disciplinary Procedure. Serious breaches may be regarded as gross misconduct and may lead to immediate dismissal further to our Disciplinary Procedure.

Everybody to whom this policy applies will be expected to co-operate to the fullest extent possible in any investigation into suspected breaches of this policy or any related processes or procedures.

If any part of this policy is clear, clarification should be sought from the HR Team.

**Status of this policy.**

This policy will be reviewed by the Company's Board of Directors on a regular basis.

This policy does not give contractual rights to employees and we reserve the right to alter any of its terms at any time. We will notify applicable parties, in writing, of any changes which may affect them.

**Signed:**



**Name:** James Balfour

**Date:** December 2023

**Position:** Director

# Energy and Carbon Policy



**Donald Ward Limited trading as WARD** is one of the largest independent recycling companies in the UK. The Management and all who work at WARD recognises that all aspects of its operations consume energy.

We are committed to be as efficient as possible in its use of energy and natural resources in order to minimise the impact on the environment, our business processes and activities can exhibit.

We are committed to becoming a zero-carbon business, and this will be underpinned by the following principles;

- Providing a framework for setting and reviewing objectives and energy targets;
- Ensuring the availability of information and necessary resources to achieve objectives and energy target;
- Satisfy applicable legal requirements and other requirements related to energy efficiency, energy use and energy consumption;
- Commitment to continual improvement of energy performance;
- Supporting the procurement of energy efficient products and services that impact energy performance;
- Supporting design activities that consider energy performance improvement.

The participation of all employees, at all levels is actively encouraged and promoted via a system of ongoing training, communication, and appraisal of working practices.

This Policy and associated obligations and responsibilities will be communicated to all employees and contractors working for or on behalf of the organisation.

This Policy is available to the public and interested parties upon request and will be subject to periodic review to ensure its continued suitability.

Signed:

A handwritten signature in black ink, appearing to read 'Donald Ward', with a stylized flourish at the end.

Donald Ward  
Operations Director  
Date: January 2024

Ref: EORG 010	UNCONTROLLED WHEN PRINTED	Author: Joanne Upton
Version: V 1.4	Page 1 of 1	09.02.2023

# Environment and Sustainability Policy



**Donald Ward Limited trading as WARD** is one of the largest independent recycling companies in the UK. The Management and all who work at Ward are committed to the protection of the environment and prevention of pollution.

**We are committed** to ensuring that our activities are compliant with environmental legislation and that non-legal compliance obligations are met and wherever possible exceeded.

**We consider our responsibility to the environment** to be a fundamental priority alongside the organisations production targets. Therefore, we have implemented an environmental management system which satisfies the requirements of ISO14001:2015 and are committed to its continual improvement and enhancing our environmental performance.

**The aim of the Environmental Management System** is; to provide a framework for the continued and ongoing improvement in environmental performance. This is achieved via the setting and reviewing of specific environmental objectives and targets. These are communicated throughout the organisation and all staff are committed to their achievement.

**Our work in metal and waste recycling** actively benefits the environment by ensuring the supply of recycled materials. This reduces the depletion of natural resources and other negative environmental impacts which may arise from the use of virgin materials.

**Attention will be paid to the quality** of materials purchased, processed and supplied by the organisation to minimise environmental impacts that may occur during, production, transportation and storage. And to increase potential for reuse supporting a circular economy.

**Requirements are placed upon contractors and suppliers;** that they operate in accordance with environmental procedures and aspire to achieve an equal standard of environmental protection and compliance.

**The participation of all employees,** at all levels is actively encouraged and promoted via a system of ongoing training, communication, and appraisal of working practices.

**This Policy and associated obligations and responsibilities** will be communicated to all employees and contractors working for or on behalf of the organisation.

**This Policy is available** to the public and interested parties upon request and will be subject to periodic review to ensure its continued suitability.

Signed:

A handwritten signature in black ink, appearing to read "Donald Ward", with a stylized flourish at the end.

Donald Ward  
Director

Date: January 2025

Ref: EOrg 001	UNCONTROLLED WHEN PRINTED	Author: Joanne Upton
Version: V5	Page 1 of 1	01.2023



## Health and Safety Policy Statement

### Statement of Intent

The health, safety and welfare of our employees, and others affected by our operations, are the primary objectives of Donald Ward Limited. As a business we are committed to preventing injuries and ill-health in relation to the work we undertake, and commit to fulfil the legal, and other, requirements relating to these activities.

Our behaviours, both positive and negative, have a profound effect on our overall performance. It is our intention to promote a positive safety culture, whilst learning from negative events, and communicating the corrective actions to continually improve our Health & Safety performance and management systems.

The following aims underpin our commitment to continually improve and are clearly set out in this policy:

### Management System & Performance

We will implement robust management systems which will have appropriate resources, effective structures, and governance. These systems will be set standards to monitor the health and safety performance of our organisation. Through effective analysis, we will feed back our findings to the business and influence decision making at all levels.

### Elimination of Hazards for a Safe & Healthy Workplace

We commit to eliminate hazards within workplace through risk assessment and we will prioritise, plan and complete any corrective actions required to reduce risk to an acceptable level. We will ensure everyone is provided with the information, training and knowledge to be able to carry out effective risk assessments. This will ensure that the working environment is safe both before work begins and during the activity for our Employees and anybody who could be affected by these operations.

### Consultation & Active Participation on Health & Safety Matters

We commit to consult with our workforce and encourage active participation in health & safety matters. A health & safety forum including workforce representatives will periodically meet and discuss health & safety matters. We will work collaboratively with our stakeholders and supply chain partners, sharing innovative ideas and approaches that will benefit all parties in achieving our shared goals

### Visible Leadership

Our management and supervisory team will lead by example and promote safety & health throughout the organisation with positive reinforcement of safe behaviours, challenging unsafe acts and conditions. Interactive dialogue with all employees will be both open and responsive to address any concerns or issues raised.

### Keeping Everyone Healthy & Safe

We will create a culture where everyone is encouraged and engaged to immediately challenge unsafe situations, conditions or behaviours, or those that can cause harm to health. Where our people identify unsafe events, they will be able to intervene free from reprisal to assist with making things safe, report and where required request resources to resolve any potential harm. We will provide training and instruction to ensure our people are competent and are able to understand the health and safety risks within their working environment.

Signed:

Name: James Balfour

Date:

10/9/24

Position: Director



## Quality Policy Statement

Donald ward Limited (Ward) is one of the largest recycling companies in the UK. As a fourth-generation family-owned business, we endeavour to provide our stakeholders with consistent, quality products and services by:

- Meeting the requirements of our customers and other stakeholders,
- Maintaining compliance with applicable legislation,
- Maintaining compliance with selected voluntary requirements,
- Aligning the Integrated Management System with our strategic direction.

Our commitment to maintaining high quality standards is driven by the Board of Directors, and cascaded down throughout the business, ensuring all employees understand their quality obligations. Specific responsibilities for Quality Management are defined within the Integrated Management System, which confirms to the requirements of ISO 9001:2015, BS EN 15713:2009 and Council Regulation EU 333:2011.

We demonstrate our commitment to the continual improvement of Quality Management, and our Integrated Management System by:

- Providing sufficient resources,
- Auditing the system regularly,
- Completing regular inspections at all sites,
- Monitoring the status of our quality objectives,
- Holding periodic reviews of our Integrated Management System.

These steps enable us to maintain a suitable, adequate and effective Integrated Management System.

Signed:



Name: James Balfour

Date:

10/9/24

Position: Director



## CERTIFICATE OF INCORPORATION

No. 1292288

I hereby certify that

**DONALD WARD LIMITED**

is this day incorporated under the Companies Acts 1948 to 1967 and that the  
Company is Limited.

Given under my hand at Cardiff the **24TH DECEMBER 1976**

A handwritten signature in dark ink, appearing to read 'D. A. Pendlebury'.

**D. A. PENDLEBURY**  
*Assistant Registrar of Companies*

# WARD

## Contact Information

### General Enquiries

0345 337 0000

[enquiries@ward.com](mailto:enquiries@ward.com)

### Accounts

0345 337 1010

[accounts@ward.com](mailto:accounts@ward.com)

### Sales

0345 337 5050

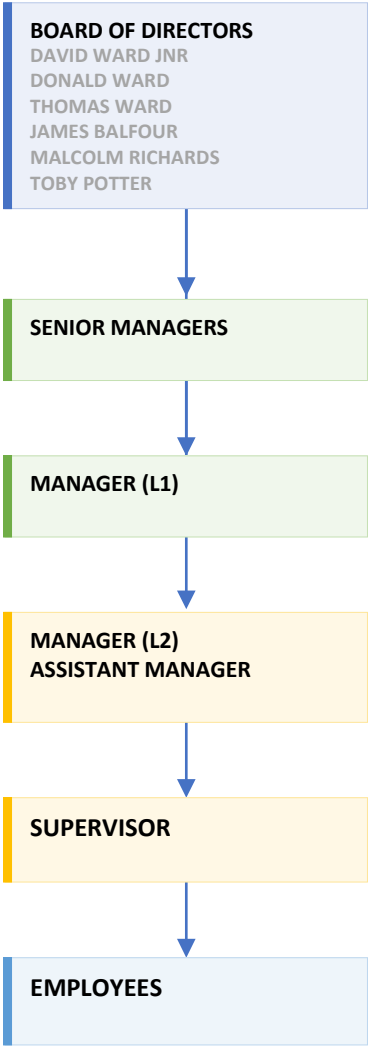
[sales@ward.com](mailto:sales@ward.com)

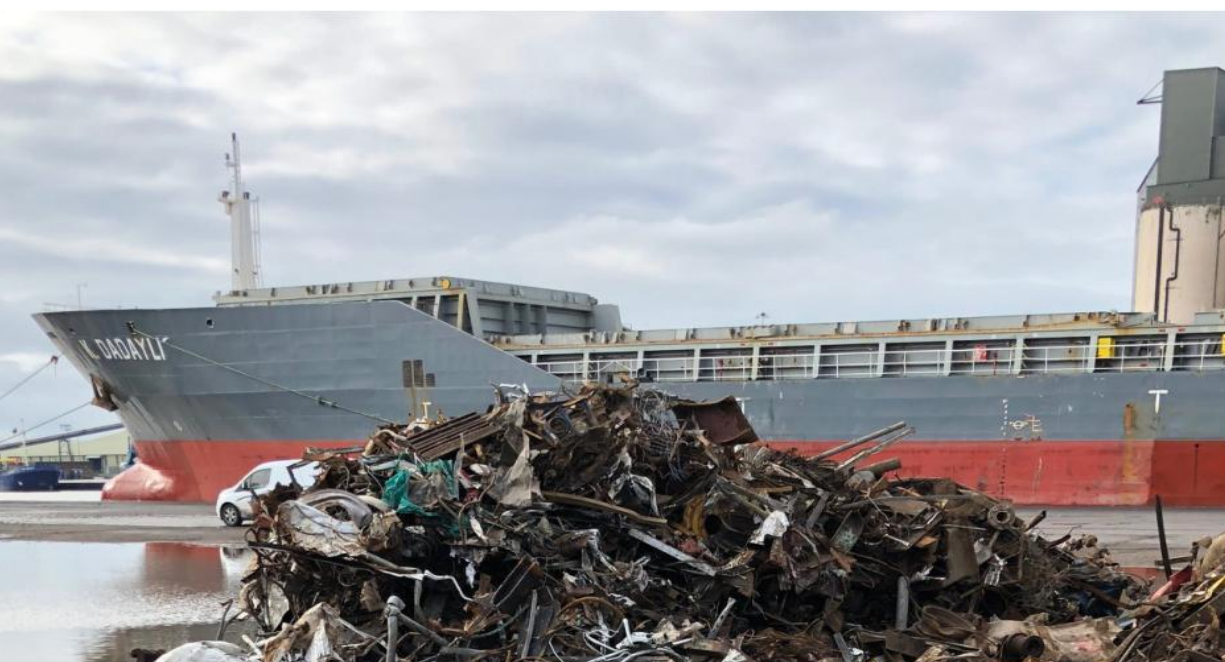
### Customer Services

0345 337 0000

[Customer.services@ward.com](mailto:Customer.services@ward.com)

Organisation Chart





# WARD

**WARD Ilkeston,**  
Griffon Road, Quarry  
Hill Industrial Estate,  
Ilkeston,  
Derbyshire,  
DE7 4RF

**Tel:** 0345 337 0000

**WARD Woodville,**  
Moira Road,  
Woodville,  
Swadlincote,  
Derbyshire,  
DE11 8DG

**Tel:** 0345 337 0000

**WARD Chesterfield,**  
Newbridge Lane,  
Old Whittington,  
Chesterfield  
S41 9HY

**Tel:** 0345 337 0000

**WARD Inningham,**  
Mineral Quay Road  
Immingham,  
Immingham Dock,  
DN40 2LZ

**Tel:** 0345 337 0000