

**Duty of Care**

**WARD**

## Contents

### **Permits & Licences**

Ward Operator's Licence

- Barking 4
- Ilkeston 5
- York 6

Ward Summary Document 7

Ward Waste Carrier's Licence 8

### **Insurance**

Employer's Liability Insurance 9

Public, Products and Pollution Liability Insurance 9

Contractor's Plant and Equipment Insurance 10

Motor Insurance 11

### **Certificates and Memberships**

Asbestos Removal Contractor's Association (ARCA) 12

Bureau of International Recycling (BIR) 13

British Metal Recycling Association (BMRA) 14

BS EN 15713: Secure Destruction of Confidential Material Chesterfield 15

Chartered Institute of Wastes Management (CIWM) 16

Construction, Logistics and Community Safety (CLOCS) 17

Considerate Constructors Scheme 18

Constructionline Acclaim 19

Constructionline Deemed to Satisfy 20

Constructionline Gold 21

Constructionline Social Value 22

Contaminated Land: Application in Real Environments (CL:AIRE) 23

Contractor's Health and Safety Assessment Scheme (CHAS) (SSIP) 24

East Midlands Chambers 25

Fleet operator Recognition Scheme (FORS) 26

ISOQAR ISO 9001

- Barking 27
- Chesterfield 28
- DWH 29
- Griffon Road 30
- Hallam Fields 31
- Swadlincote 32
- York 33

ISOQAR ISO 14001

- Chesterfield 34
- DWH 35
- Griffon Road 36
- Hallam Fields 37
- Swadlincote 38

ISOQAR ISO 4500 (SSIP)

- Chesterfield 39
- DWH 40
- Griffon Road 41
- Hallam Fields 42
- Swadlincote 43

Logistics UK 44

LRQA ISO 9001	
- Cardiff	45
- Griffon Road	45
- Immingham	45
Marketing Derby Bond Holder	47
National Association of Shopfitters	48
National Federation of Demolition Contractors (NFDC)	49
Rail Forum East Midlands	50
Railway Industry Supplier Qualification Scheme (RISQS)	
- Audit	51
- Verification	52
SafeContractor (SSIP)	53
SmartWaste	54
Textile Recycling Association	55
Wildlife Trust	56
<b>Policies</b>	
Anti-slavery and Human Trafficking Policy	57
Energy and Carbon Policy Statement	60
Environment and Sustainability Policy Statement	61
Health and Safety Policy Statement	62
Quality Policy Statement	63
<b>General Company Information</b>	
Certificate of Incorporation	64
Contact Information	65
Organisational Structure	66

# GOODS VEHICLE OPERATOR'S LICENCE

THIS LICENCE MUST NOT BE ALTERED OR DEFACED IN ANY WAY

Issued to:

**MR NEIL WARDLE  
DONALD WARD LTD  
DONALD WARD HOUSE  
EAST STREET  
ILKESTON  
DE7 5JB**

Issued by:

Office of the Traffic Commissioner  
London and the South East of England  
Ivy House  
3 Ivy Terrace  
Eastbourne  
BN21 4QT  
0300 123 9000

Goods Vehicle Standard National

Licence number: OK2059871  
**NOT TRANSFERABLE**

This licence is in force from:

21/10/2022

This licence will continue for as long as you continue to meet its terms. However, it will come to an end if you do not pay the necessary continuation fee by the date required. The licence may also face regulatory action including revocation if you operate outside its terms. You have paid for an initial period of five years, which starts with the date the licence was issued. The continuation fee must be paid before the end of the month before that five year period comes to an end and every five years after that. Please see note 1 for further details.

This document is an operator's licence issued under the Goods Vehicles (Licensing of Operators) Act 1995 (the Act). The undertakings recorded on this licence have been given by the licence holder and are considered to be material to the grant of the licence. In the case of a licence first issued before 1 January 1996, the recorded undertakings include statements of intent made by the operator.

**The maximum number of motor vehicles and trailers authorised in accordance with section 6 of the Act is:**

**Motor vehicles** 5

**Trailers (inc semi-trailers)** 5



A handwritten signature in black ink that reads "Saul Bell".

**Traffic Commissioner**

# GOODS VEHICLE OPERATOR'S LICENCE

THIS LICENCE MUST NOT BE ALTERED OR DEFACED IN ANY WAY

Issued to:

**MR. M. BAWA.  
DONALD WARD LTD  
DONALD WARD HOUSE  
EAST STREET  
ILKESTON  
DE7 5JB**

Issued by:

Office of the Traffic Commissioner  
North West of England  
Hillcrest House  
386 Harehills Lane  
Leeds  
LS9 6NF  
0300 123 9000

Goods Vehicle Standard National

Licence number: OC0276179  
**NOT TRANSFERABLE**

This licence is in force from:

03/08/1992

This licence will continue for as long as you continue to meet its terms. However, it will come to an end if you do not pay the necessary continuation fee by the date required. The licence may also face regulatory action including revocation if you operate outside its terms. You have paid for an initial period of five years, which starts with the date the licence was issued. The continuation fee must be paid before the end of the month before that five year period comes to an end and every five years after that. Please see note 1 for further details.

This document is an operator's licence issued under the Goods Vehicles (Licensing of Operators) Act 1995 (the Act). The undertakings recorded in this licence have been given by the licence holder and are considered to be material to the grant of the licence. In the case of a licence first issued before 1 January 1996, the recorded undertakings include statements of intent made by the operator.

**The maximum number of motor vehicles and trailers authorised in accordance with section 6 of the Act is:**

<b>Motor vehicles</b>	<b>165</b>
<b>Trailers (inc semi-trailers)</b>	<b>85</b>



A handwritten signature in black ink, appearing to read 'G. Evans'.

**Traffic Commissioner**

# GOODS VEHICLE OPERATOR'S LICENCE

THIS LICENCE MUST NOT BE ALTERED OR DEFACED IN ANY WAY

Issued to:

**MR MIN BAWA  
DONALD WARD LTD  
DONALD WARD HOUSE  
EAST STREET  
ILKESTON  
DE7 5JB**

Issued by:

Office of the Traffic Commissioner  
North East of England  
Hillcrest House  
386 Harehills Lane  
Leeds  
LS9 6NF  
0300 123 9000

Goods Vehicle Standard National

Licence number: OB2057525  
**NOT TRANSFERABLE**

This licence is in force from:

28/07/2022

This licence will continue for as long as you continue to meet its terms. However, it will come to an end if you do not pay the necessary continuation fee by the date required. The licence may also face regulatory action including revocation if you operate outside its terms. You have paid for an initial period of five years, which starts with the date the licence was issued. The continuation fee must be paid before the end of the month before that five year period comes to an end and every five years after that. Please see note 1 for further details.

This document is an operator's licence issued under the Goods Vehicles (Licensing of Operators) Act 1995 (the Act). The undertakings recorded on this licence have been given by the licence holder and are considered to be material to the grant of the licence. In the case of a licence first issued before 1 January 1996, the recorded undertakings include statements of intent made by the operator.

**The maximum number of motor vehicles and trailers authorised in accordance with section 6 of the Act is:**

**Motor vehicles** 20

**Trailers (inc semi-trailers)** 20



A handwritten signature in black ink, appearing to be 'A. B. C.', written over a faint circular stamp.

**Traffic Commissioner**

# Ward Environmental Permits & Licences



Permit Number	EAWML	Type of Registration	Material	Site	Address	Expiry Date
<b>CBDU73041</b>	N/A	Waste carriers	Both	Organisation		28.01.2025
<b>DP3292FX/A001</b>	40281	Environmental Permit	Waste	Swadlincote	Moira Road, Woodville, Swadlincote, Derbyshire, DE11 8DG	N/A
<b>EPR/VP3296FK/V002</b>	41257	Environmental Permit	Metal	Swadlincote	Moira Road, Woodville, Swadlincote, Derbyshire, DE11 8DG	N/A
<b>EPR/CB3606XS/V003</b>	65447	Environmental Permit	Both	Chesterfield	Newbridge Lane, Old Whittington, Chesterfield, S41 9HY	N/A
<b>WP3195VY/T001</b>	43392	Environmental Permit	Both	Hallam Fields	Hallam Fields Road, Ilkeston, Derbyshire	N/A
<b>EPR/WP3196EX/V004</b>	43571	Environmental Permit	Both	Hallam Fields	Hallam Fields Road, Ilkeston, Derbyshire	N/A
<b>EPR/QP3338HU/V005</b>	403426	Environmental Permit	Metal	Redcar	c/o RBT, Redcar, Cleveland, TS10 5QW	N/A
<b>EPR/DP3793CE/V005</b>	43394	Environmental Permit	Metal	Griffon Road	Griffon Road, Quarry Hill Ind Est, Ilkeston, DE7 4RF	N/A
<b>FP3690CT/A001</b>	43580	Environmental Permit	Waste	Chesterfield	Griffon Road, Quarry Hill Ind Est, Ilkeston, DE7 4RF	N/A
<b>PAN-023971</b>	N/A	Environmental Permit	Metal	Cardiff	Cold Store Road, Cardiff, CF10 4LY	N/A
<b>EPR/LB3400TE</b>	68698	Environmental Permit	Both	York	Murton Lane, Murton, York, YO19 5UF	N/A
<b>RP3531VH</b>	N/A	Installation	Metal	Griffon Road	Fragmentiser, Griffon Road, Quarry Hill Ind Est, Ilkeston	N/A
<b>SMD 0034</b>	N/A	Scrap Metal Dealers Licences	Metal	Chesterfield	Newbridge Lane, Old Whittington, Chesterfield, S41 9HY	03.02.2027
<b>LSL 0010</b>	N/A	Scrap Metal Dealers Licences	Metal	Griffon Road	Griffon Road, Quarry Hill Ind Est, Ilkeston, DE7 4RF	26.11.2025
<b>LASCRAP/0002</b>	N/A	Scrap Metal Dealers Licences	Metal	Swadlincote	Moira Road, Woodville, Swadlincote, Derbyshire, DE11 8DG	30.11.2025
<b>SCR0099</b>	N/A	Scrap Metal Dealers Licences	Metal	Redcar	c/o RBT, Redcar, Cleveland, TS10 5QW	31.08.2024
<b>SMD 0020</b>	N/A	Scrap Metal Dealers Licences	Metal	RecycleACar	Griffon Road, Quarry Hill Ind Est, Ilkeston, DE7 4RF	16.02.2027
<b>SMD 0012</b>	N/A	Scrap Metal Dealers Licences	Metal	Cardiff	Cold Store Road, Cardiff, CF10 4LY	15.08.2026
<b>CYC/MAU/002645</b>	N/A	Scrap Metal Dealers Licences	Metal	York	Murton Lane, Murton, York, YO19 5UF	20.11.2025
<b>WEX273006</b>	N/A	Exemption S1 T9	Metal	Griffon Road	Griffon Road, Quarry Hill Ind Est, Ilkeston, DE7 4RF	29.04.2024
<b>WEX298017</b>	N/A	Exemption S2	Metal	Griffon Road	Griffon Road, Quarry Hill Ind Est, Ilkeston, DE7 4RF	01.02.2025
<b>WEX294795</b>	N/A	Exemption S2 T2 T4	Textiles	WARDrobe	Unit 10, Awsworth Rd, Ilkeston, DE7 8HX	13.012025
<b>WEX268484</b>	N/A	Exemption S2 T9	Metal	Burton	Derwent Park, Hawkins Lane, Burton-on-Trent, DE14 1QA	10.02.2024

# Certificate of Registration under the Waste (England and Wales) Regulations 2011

## Regulation authority

Name	
Address	National Customer Contact Centre 99 Parkway Avenue Sheffield S9 4WF
Telephone number	03708 506506

The Environment Agency certify that the following information is entered in the register which they maintain under regulation 28 of the Waste (England and Wales) Regulations 2011.

## Carriers details

Name of registered carrier	DONALD WARD LTD
Registered as	An upper tier waste carrier, broker and dealer
Registration number	CBDU73041
Address of place of business	DONALD WARD LTD MOIRA ROAD SWADLINCOTE DE11 8DG
Telephone number	03453370000
Date of registration	17 December 2021
Expiry date of registration (unless revoked)	28 January 2025

## Making changes to your registration

Your registration will last 3 years and will need to be renewed after this period. If any of your details change, you must notify us within 28 days of the change.



To Whom It May Concern,

26<sup>th</sup> May 2023

RE: Ward Group Holdings Limited, Ward Real Estate Limited and subsidiary companies including Donald Ward Limited trading as Ward, Ward Recycling, Ward Special Projects, LSD Recycling, Erewash Recycling, Erewash Skiphire, Big Red Skips, Cheap Skips, Ripley Mini Skips, Spire Skips, Forward Recycling and Wardrobe

Business Description: Waste and scrap metal merchants, including shredding, dismantling, handpicking, shearing, cutting, squashing, baling, bombing, burning, sizing, sinking, stripping, sorting, screening and sale of ferrous and non ferrous scrap metals including zorba, brass, aluminium, copper, lead and stainless steel. Collection (including burning and dismantling at customers' sites) and recycling of waste materials, including sorting, screening, sizing, handpicking, baling and trommelling the materials to split out recyclable materials from the materials to be sent to landfill. End of life vehicle processing. Production and sale of wood shavings. Skip hire (commercial and private), waste transfer station operators (including hazardous waste – asbestos) and property owners. Demolition contractors. Asbestos contaminated soil removal. Textile recycling and loading vessels.

We can confirm that we act as the Insurance Brokers on behalf of the above Insured and Insurance has been put in place on behalf of our client for the periods shown below plus any renewal subsequently agreed.

### Employers Liability

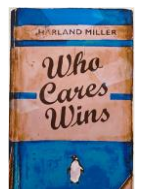
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<b>Insurer:</b>	Miles Smith Ltd - Underwritten by Aspen Insurance UK Ltd, QBE Casualty Syndicate 386 at Lloyds, Lloyds Syndicate IVE 2525 & Ascot Syndicate ASC 1414
<b>Policy number:</b>	B190355221031
<b>Cover period:</b>	31 <sup>st</sup> May 2023 to 30 <sup>th</sup> May 2024
<b>Indemnity limit:</b>	£20,000,000 any one occurrence including costs and expenses

### Public, Products & Pollution Liability

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<b>Insurer:</b>	Miles Smith Ltd - Underwritten by Aspen Insurance UK Ltd, QBE Casualty Syndicate 386 at Lloyds, Lloyds Syndicate IVE 2525 & Ascot Syndicate ASC 1414
<b>Policy number:</b>	B190355221031
<b>Cover period:</b>	31 <sup>st</sup> May 2023 to 30 <sup>th</sup> May 2024
<b>Public Liability Indemnity Limit:</b>	£20,000,000 any occurrence
<b>Products Liability Indemnity Limit:</b>	£20,000,000 in all in the period of insurance
<b>Pollution Liability Indemnity Limit:</b>	£20,000,000 in all in the period of insurance including costs and expenses



## Contractors Hired In Plant & Equipment

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**Insurer:** Miles Smith Ltd - Underwritten by QBE Europe SA/NV  
**Policy number:** B1903220502153  
**Cover period:** 31<sup>st</sup> May 2023 to 30<sup>th</sup> May 2024  
**Indemnity limit:** £750,000 any one occurrence limit  
£500,000 any one item limit

### PLEASE NOTE –

Cover is subject to Insurers Policy Terms, Conditions, Exclusions and Cancellation Policies.

The Information provided in this document has been based on the arrangements in place at the time of writing but please be aware that changes may occur during the policy period. The expiry date shown above is the standard policy expiry date and under certain circumstances cancellation could occur prior to this date.

Please note that this document is provided as an information summary only and does not extend or amend the cover provided by the relevant insurance policies.

If you have any specific queries in relation to our clients insurance arrangements please contact us via our client and we will be happy to assist.

Yours faithfully,



**Alexander Drakeley**  
Commercial Broker

**Certificate Number** A603729

1. **Description of Vehicle** C Any Motor Vehicle the property of the policyholder or in their custody or control or for which they are legally responsible

2. **Name of Policyholder** Donald Ward Limited t/a Ward Recycling

3. **Effective date of the commencement of insurance for the purposes of the relevant law.** 31/05/2023 00:00:01

4. **Date of expiry of insurance** 30/05/2024 MIDNIGHT

5. **Person or classes of person entitled to drive.**  
D Any person who is driving with the policyholder's consent

**Provided that the person driving holds a licence to drive the vehicle or has held and is not disqualified from holding or obtaining such a licence.**

6. **Limitations to use.**  
Use in connection with the policyholder's business including use for hire and/or reward  
Use for social domestic and pleasure purposes only

**The policy does not cover**

Carriage of passengers for hire and/or reward  
Racing, pace-setting, speed trials, motor rallies, competitions or trials  
In connection with the Motor Trade  
Towing for reward a mechanically propelled vehicle

**I hereby certify that the document to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Guernsey, the Island of Jersey and the Island of Alderney.**

For and on behalf of the insurers



Warren Hetz - Aioi Nissay Dowa Insurance UK Limited, Authorised Insurer

Aioi Nissay Dowa Insurance UK Limited. Authorised by the Financial Conduct Authority, and authorised and regulated by the Prudential Regulation Authority, Financial Services Register number 816870. Aioi Nissay Dowa Insurance UK Limited is registered in England and Wales (Company Number: 11105895), registered office: 52-56 Leadenhall Street, London EC3A 2BJ.

**Advice to Third Parties**

Nothing contained in this certificate affects your rights as Third Party to make a claim.

**NOTE: For full details of the insurance cover reference should be made to the policy.**

CERTIFICATE  
OF MEMBERSHIP



This is to certify that

**Ward Recycling**

has fulfilled the criteria required of  
a Associate Member of the  
Asbestos Removal Contractors Association

Membership No: 16200  
Joined On: 02/12/2010  
Certificate Expiry: 30/11/2024

A handwritten signature in black ink, appearing to read "S. Sadley". The signature is fluid and cursive, written over a faint, light-colored watermark that repeats the text "Asbestos Removal Contractors Association".

Steve Sadley  
Chief Executive



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# *Gold Membership Certificate*

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We are proud to confirm that

**WARD**

**United Kingdom (Ilkeston)**

is a BIR Gold Member Company in good standing.

The Bureau of International Recycling (BIR) is the world federation of recycling industries. When joining, BIR members accept to abide by a Code of Conduct based on strict business ethics.

*This membership certificate is valid until December 2024.*



*WARD*

As an ordinary member of the

# **British Metals Recycling Association 2024**

this company is committed to:

- 🔗 Complying with all UK laws, and fully endorsing the prohibition on any form of cash payments that contravene them.
- 🔗 Maintaining high standards of commercial conduct and business ethics with other members, customers and suppliers.
- 🔗 Representing the common interests of the metals recycling industry.
- 🔗 Observing the highest practical standards of environmental care and protection.
- 🔗 Observing the need for good practice in health and safety.
- 🔗 Maintaining adequate public and employee liability insurance cover.
- 🔗 Cooperating with local authorities, regulators and other public servants.

President: Susie Burrage OBE

# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Old Whittington, Chesterfield, S41 9HY**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

**BS 15713:2009 Secure Destruction of Confidential Material**



<b>Certificate Number:</b>	<b>12776-DCM-004</b>
Initial Registration Date:	29/10/2019
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	04/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776.

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)

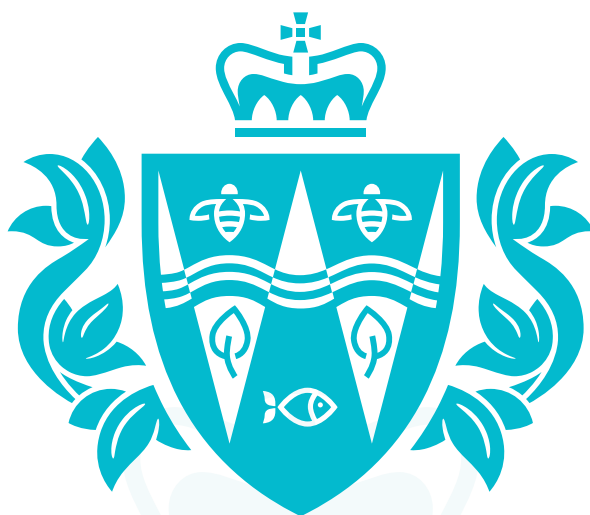


This certificate will remain current subject to the company maintaining its system to the required standard. This will be monitored regularly by Alcumus ISOQAR. Further clarification regarding the scope of this certificate and the applicability of the relevant standards' requirement may be obtained by consulting Alcumus ISOQAR

**Alcumus ISOQAR Limited**, Cobra Court, 1 Blackmore Road, Stretford, Manchester M32 0QY.

**T:** 0161 865 3699 **E:** [isoqarenquiries@alcumus.com](mailto:isoqarenquiries@alcumus.com) **W:** [alcumus.com/isoqar](http://alcumus.com/isoqar)

This certificate is the property of Alcumus ISOQAR and must be returned on request.



CIWM

This is to certify that

Donald Ward Ltd

is a CIWM Affiliated Organisation

and have demonstrated their commitment to excellence in sustainable resource management by signing up to the CIWM Affiliated Organisation Code of Conduct.

Renewal date: 31 December 2024

Signed:  .....

President, CIWM



CIWM

Affiliated Organisation

*Committed to excellence in sustainable resource management*







# CLOCS Champion Member

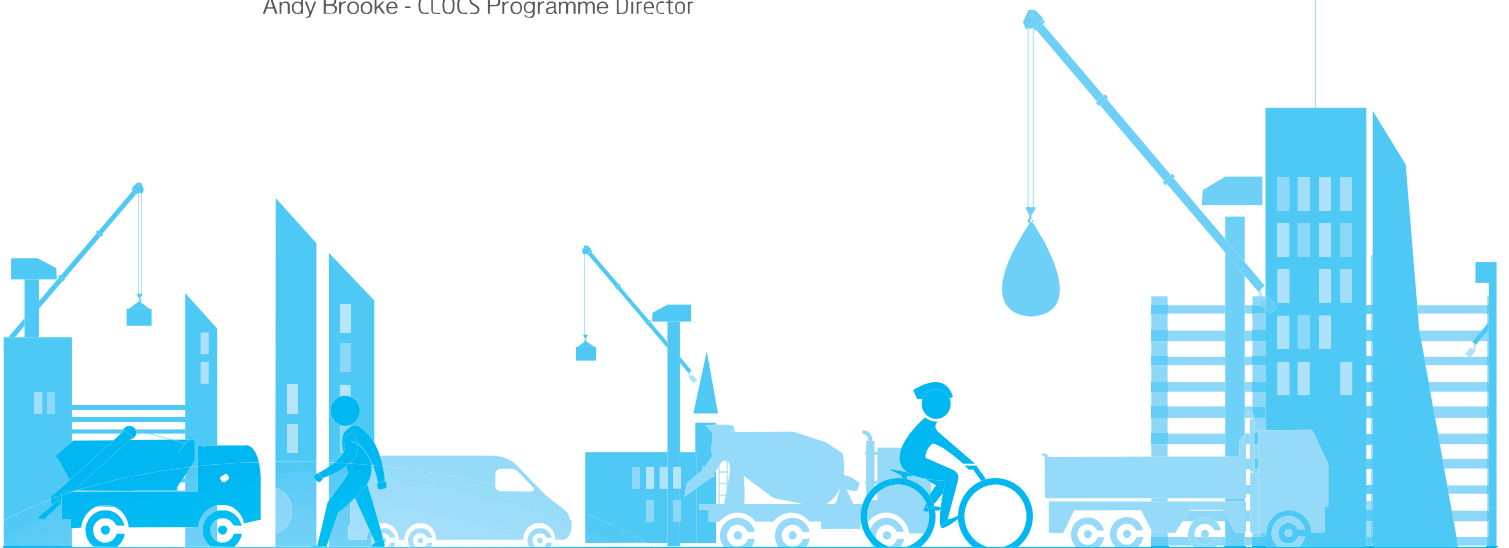
## Donald Ward Ltd (Trading as Ward)

awarded for your commitment to ensuring  
the safest construction vehicle journeys

Signed:

Andy Brooke - CLOCS Programme Director

Membership valid until: **October 2024**



Construction  
Logistics and  
Community Safety

[www.clocs.org.uk](http://www.clocs.org.uk)



# Certificate of Performance

**Presented to**  
Donald Ward Ltd T/A Ward Special Projects

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Your Organisation has been visited by a Monitor 3 times during your registration, and has achieved the following average scores in each section:

**13.7** | **Respect the  
Community**

**13.3** | **Care for the  
Environment**

**13.7** | **Value their  
Workforce**

Performance level **Excellent**

Amanda Long  
Chief Executive Officer, Considerate Constructors Scheme

ISSUE DATE: 15/11/2022  
ORGANISATION ID: 1959



# - Certificate of - Health & Safety Accreditation

This is to certify that

**WARD**

★ HAS ACHIEVED ACCLAIM ACCREDITATION ★

Contractor with 5 or more employees



**SIMON GIBBS**  
Chief Executive Officer

Registration No: ..... 114662 .....

Date of Assessment & Issue: ..... 09 October 2023 ..... Expiry Date: ..... 19 October 2024 .....

*This certifies remains the property of Acclaim Accreditation and must be surrendered on demand.*

*For verification please contact Acclaim Accreditation on 0333 300 3066*

*Full validation of this certificate should be made via the SSIP portal [SSIPortal.org.uk](https://www.ssiportal.org.uk) | [AcclaimAccreditation.co.uk](https://www.acclaimaccreditation.co.uk)*

Acclaim Accreditation is a service brought to you by Constructionline or Facilitiesline or Builder's Profile & is administered by Fortius. Registered in England No.11188766



23045



Acclaim Accreditation is a UKAS accredited Type C Inspection body under ISO17020:2012 covering the SSIP Core Criteria.

## Certificate of Health & Safety Accreditation

This is to certify that

WARD

has achieved Acclaim Accreditation

Deemed to Satisfy



Constructionline registration no. 114662  
Acclaim assessment no.

Start date 16 February 2021  
End date 10 February 2024

*This certificate remains the property of Acclaim Accreditation and must be surrendered on demand. For verification please contact Acclaim Accreditation on 0333 300 3066.*

*Full validation of this certificate should be made via the SSIP Portal [SSIPPortal.org.uk](https://SSIPPortal.org.uk)*

[AcclaimAccreditation.co.uk](https://AcclaimAccreditation.co.uk)  
[acclaim@constructionline.co.uk](mailto:acclaim@constructionline.co.uk)



**Constructionline**  
**Gold Member**

# CERTIFICATE OF MEMBERSHIP

WARD

Registration No: ..... 114662

Date Issued: ..... 10 October 2023

*This certifies that the member named above has met pre-qualification requirements appropriate to public and private sector procurement.*

A supplier's verification status is dynamic, this certificate proves the Supplier was verified to the named level on the day stated only. For the current status please check the Constructionline platform.





# Social Value

# CERTIFICATE OF COMPLETION

WARD

Registration No: 114662

Date Issued: 10 October 2023

*This certifies that the member named above has met  
the requirements of the Social Value question set*

A supplier's status is dynamic. This proves the supplier has completed the Social Value question set on the day stated only. For further details, please check the platform.



# Certificate of Membership

This is to certify that  
Ward Limited  
is a Supporter Member  
for the period  
13th January 2024 – 13th January 2025

CL:AIRE  
Registered address: Reading Business Centre, 8th Floor, Fountain House, 2 Queens Walk, Reading, RG1 7QF  
Telephone: +44 (0)118 228 1488  
[members@claire.co.uk](mailto:members@claire.co.uk) Website: [www.claire.co.uk](http://www.claire.co.uk)

CL:AIRE is a Charitable Company Limited by Guarantee / Registered in England No. 3740059 / Entrust Enrolment No. 119820 / Registered Charity No. 1075611

CL:AIRE  
MEMBERSHIP



a veriforce® company

STANDARD



CERTIFICATE

OF

ACCREDITATION

This is to certify that

**Donald Ward Ltd**

**Membership No.: CHAS-0010425**

**Contractor - Non-Construction**

has demonstrated compliance with the CHAS standards in line with SSIP Core Criteria and UK H&S Legislation and has been awarded accreditation to the requirements of the CDM Regulations 2015

**Ian McKinnon  
Managing Director**



MEMBERSHIP VALID UNTIL: **26 July 2024**

CERTIFICATE VALID UNTIL: **27 August 2024**

**0345 521 9111**

**CHAS.co.uk**



# Membership Certificate

This is to certify that

\_\_\_\_\_

is a member of

**East Midlands Chamber** Derbyshire Nottinghamshire Leicestershire

\_\_\_\_\_

Membership Number

\_\_\_\_\_

Renewal Date

\_\_\_\_\_



Scott Knowles  
Chief Executive

Grow

Connect

Skills

Influence

International

Join



**FORS**  
FLEET OPERATOR  
RECOGNITION SCHEME

# FORS Gold

## Donald Ward Ltd

has been assessed and has met the Gold level requirements of the Fleet Operator Recognition Scheme (FORS).

Single Operating Centre Accreditation applies to the following location only: DE7 4BG

This certificate is valid from 07/12/2023 to 06/12/2024 and remains valid as long as FORS requirements continue to be maintained.

Geraint Davies  
on behalf of the Fleet Operator Recognition Scheme

FORS ID : 006145

Page 1 of 2

# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Box Lane, Barking, IG11 0SQ**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 9001: 2015



<b>Certificate Number:</b>	<b>12776-QMS-006</b>
Initial Registration Date:	08/09/2023
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-QMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced at all sites with secure destruction of Confidential Material carried out at the Chesterfield site only.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



This certificate will remain current subject to the company maintaining its system to the required standard. This will be monitored regularly by Alcumus ISOQAR. Further clarification regarding the scope of this certificate and the applicability of the relevant standards' requirement may be obtained by consulting Alcumus ISOQAR

**Alcumus ISOQAR Limited**, Cobra Court, 1 Blackmore Road, Stretford, Manchester M32 0QY.

**T:** 0161 865 3699 **E:** [isoqarenquiries@alcumus.com](mailto:isoqarenquiries@alcumus.com) **W:** [alcumus.com/isoqar](http://alcumus.com/isoqar)

This certificate is the property of Alcumus ISOQAR and must be returned on request.

# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Old Whittington, Chesterfield, S41 9HY**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 9001: 2015



<b>Certificate Number:</b>	<b>12776-QMS-004</b>
Initial Registration Date:	10/02/2015
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-QMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced at all sites with secure destruction of Confidential Material carried out at the Chesterfield site only.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



This certificate will remain current subject to the company maintaining its system to the required standard. This will be monitored regularly by Alcumus ISOQAR. Further clarification regarding the scope of this certificate and the applicability of the relevant standards' requirement may be obtained by consulting Alcumus ISOQAR

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This certificate is the property of Alcumus ISOQAR and must be returned on request.

# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Donald Ward House, East Street, Ilkeston, Derbyshire, DE7 5JB**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 9001: 2015



<b>Certificate Number:</b>	<b>12776-QMS-001</b>
Initial Registration Date:	10/02/2015
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced at all sites with secure destruction of Confidential Material carried out at the Chesterfield site only.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Griffon Road, Quarry Hill Industrial Estate, Ilkeston, DE7 4RF**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 9001: 2015



<b>Certificate Number:</b>	<b>12776-QMS-005</b>
Initial Registration Date:	10/02/2015
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-QMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced at all sites with secure destruction of Confidential Material carried out at the Chesterfield site only.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Crompton Road, Quarry Hill Industrial Estate, Ilkeston, DE7 4BG**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 9001: 2015



<b>Certificate Number:</b>	<b>12776-QMS-002</b>
Initial Registration Date:	10/02/2015
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-QMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced at all sites with secure destruction of Confidential Material carried out at the Chesterfield site only.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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This certificate is the property of Alcumus ISOQAR and must be returned on request.

# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Moira Road, Woodville, Swadlincote, DE11 8DG**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 9001: 2015



<b>Certificate Number:</b>	<b>12776-QMS-003</b>
Initial Registration Date:	10/02/2015
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-QMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced at all sites with secure destruction of Confidential Material carried out at the Chesterfield site only.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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This certificate is the property of Alcumus ISOQAR and must be returned on request.



# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Murton Lane, Murton, York, YO19 5UF**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 9001: 2015



<b>Certificate Number:</b>	<b>12776-QMS-007</b>
Initial Registration Date:	08/09/2023
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-QMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced at all sites with secure destruction of Confidential Material carried out at the Chesterfield site only.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



This certificate will remain current subject to the company maintaining its system to the required standard. This will be monitored regularly by Alcumus ISOQAR. Further clarification regarding the scope of this certificate and the applicability of the relevant standards' requirement may be obtained by consulting Alcumus ISOQAR

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# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Old Whittington, Chesterfield, S41 9HY**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 14001: 2015



<b>Certificate Number:</b>	<b>12776-EMS-004</b>
Initial Registration Date:	29/10/2019
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-EMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Donald Ward House, East Street, Ilkeston, Derbyshire, DE7 5JB**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 14001: 2015



<b>Certificate Number:</b>	<b>12776-EMS-001</b>
Initial Registration Date:	29/10/2019
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Griffon Road, Quarry Hill Industrial Estate, Ilkeston, DE7 4RF**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 14001: 2015



<b>Certificate Number:</b>	<b>12776-EMS-005</b>
Initial Registration Date:	29/10/2019
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-EMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:  
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# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Crompton Road, Quarry Hill Industrial Estate, Ilkeston, DE7 4BG**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 14001: 2015



<b>Certificate Number:</b>	<b>12776-EMS-002</b>
Initial Registration Date:	29/10/2019
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-EMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Moira Road, Woodville, Swadlincote, DE11 8DG**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 14001: 2015



<b>Certificate Number:</b>	<b>12776-EMS-003</b>
Initial Registration Date:	29/10/2019
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-EMS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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This certificate is the property of Alcumus ISOQAR and must be returned on request.

# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Old Whittington, Chesterfield, S41 9HY**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 45001: 2018 SSIP



<b>Certificate Number:</b>	<b>12776-OHS-004</b>
Initial OHSAS 18001 Registration Date:	25/09/2018
Initial Registration Date:	29/10/2019
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027
SSIP CDM Duties:	Contractor

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-OHS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



A handwritten signature in blue ink, appearing to read 'Alyn Franklin'.

This certificate will remain current subject to the company maintaining its system to the required standard. This will be monitored regularly by Alcumus ISOQAR. Further clarification regarding the scope of this certificate and the applicability of the relevant standards' requirement may be obtained by consulting Alcumus ISOQAR

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# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Donald Ward House, East Street, Ilkeston, Derbyshire, DE7 5JB**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 45001: 2018 SSIP



**Certificate Number:**

**12776-OHS-001**

Initial OHSAS 18001 Registration Date:

25/09/2018

Initial Registration Date:

29/10/2019

Previous Expiry Date:

10/02/2024

Recertification Audit Date:

30/01/2024

Re-issue Date:

19/02/2024

Current Expiry Date:

10/02/2027

SSIP CDM Duties:

Contractor

**Scope of Registration:**

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:

Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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This certificate is the property of Alcumus ISOQAR and must be returned on request.



# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Griffon Road, Quarry Hill Industrial Estate, Ilkeston, DE7 4RF**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 45001: 2018 SSIP



<b>Certificate Number:</b>	<b>12776-OHS-005</b>
Initial OHSAS 18001 Registration Date:	25/09/2018
Initial Registration Date:	29/10/2019
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027
SSIP CDM Duties:	Contractor

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-OHS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Crompton Road, Quarry Hill Industrial Estate, Ilkeston, DE7 4BG**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 45001: 2018 SSIP



<b>Certificate Number:</b>	<b>12776-OHS-002</b>
Initial OHSAS 18001 Registration Date:	25/09/2018
Initial Registration Date:	29/10/2019
Previous Expiry Date:	10/02/2024
Recertification Audit Date:	30/01/2024
Re-issue Date:	19/02/2024
Current Expiry Date:	10/02/2027
SSIP CDM Duties:	Contractor

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-OHS-001

## Scope of Registration:

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:  
Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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# Certificate of Registration

This is to certify that the Management System of:

**Donald Ward Limited Trading as: Ward Recycling**

**Moira Road, Woodville, Swadlincote, DE11 8DG**

has been approved by Alcumus ISOQAR and is compliant with the requirements of:

ISO 45001: 2018 SSIP



**Certificate Number:**

**12776-OHS-003**

Initial OHSAS 18001 Registration Date:

25/09/2018

Initial Registration Date:

29/10/2019

Previous Expiry Date:

10/02/2024

Recertification Audit Date:

30/01/2024

Re-issue Date:

19/02/2024

Current Expiry Date:

10/02/2027

SSIP CDM Duties:

Contractor

The validity of this certificate depends on the validity of the main certificate and is one of several issued to registration number 12776-OHS-001

**Scope of Registration:**

The Provision of Waste and Scrap Metal collection services, the processing and recycling of such materials and the supply/disposal of the products produced.

Signed:

Alyn Franklin, Chief Executive Officer  
(on behalf of Alcumus ISOQAR)



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This certificate is the property of Alcumus ISOQAR and must be returned on request.

## Certificate of Membership

**This is to certify that the company named  
below is currently a member of  
Logistics UK**

***Donald Ward Ltd T/A Ward***

*Member number: 301074*

*Member since: 2017*

*Renewal date: August 2024*



**David Wells**  
Chief Executive



Founded at the  
Mansion House in the  
City of London on  
26th day of July 1889

# Certificate of Approval

This is to certify that the Management System of:

## Donald Ward Limited

Immingham Dock, Immingham, DN40 2QT, United Kingdom

has been approved by LRQA to the following standards:

### ISO 9001:2015, End of Waste Regulations to European Regulation EU/1179/2012 & EU/333/2011

Approval number(s): ISO 9001 – 00025897, EU/1179/2012 & EU/333/2011 – 0080335

This certificate is valid only in association with the certificate schedule bearing the same number on which the locations applicable to this approval are listed.

#### The scope of this approval is applicable to:

ISO 9001:2015

The provision of waste and scrap metal collection services, the processing and recycling of such materials and the supply / disposal of the products produced, in accordance with End of Waste Regulations.

End of Waste Regulations

The provision of scrap metal collection services, the processing and recycling of such materials and the supply / disposal of the products produced, in accordance with End of Waste Regulations.

**Marta Escudero**

Regional Director, United Kingdom and Americas (UKAM)

Issued by: LRQA Limited



# Certificate Schedule

Location	Activities
<p>Immingham Dock, Immingham, DN40 2QT, United Kingdom</p>	<p><b>ISO 9001:2015</b> The provision of waste and scrap metal collection services, the processing and recycling of such materials and the supply / disposal of the products produced, in accordance with End of Waste Regulations.</p> <p><b>End of Waste Regulations</b> The provision of scrap metal collection services, the processing and recycling of such materials and the supply / disposal of the products produced, in accordance with End of Waste Regulations.</p>
<p>Griffon Road, Quarry Hill Industrial Estate, Ilkeston, DE7 4RF, United Kingdom</p>	<p><b>ISO 9001:2015</b> The provision of waste and scrap metal collection services, the processing and recycling of such materials and the supply / disposal of the products produced, in accordance with End of Waste Regulations.</p> <p><b>End of Waste Regulations</b> The provision of scrap metal collection services, the processing and recycling of such materials and the supply / disposal of the products produced, in accordance with End of Waste Regulations.</p>
<p>Southside, Queen Alexandra Dock, Cardiff, CF10 4LU, United Kingdom</p>	<p><b>ISO 9001:2015</b> The provision of waste and scrap metal collection services, the processing and recycling of such materials and the supply / disposal of the products produced, in accordance with End of Waste Regulations.</p> <p><b>End of Waste Regulations</b> The provision of scrap metal collection services, the processing and recycling of such materials and the supply / disposal of the products produced, in accordance with End of Waste Regulations.</p>





## CERTIFICATE OF MEMBERSHIP

Members of this exclusive business club showcase what's best about Derby and are committed to raising the profile of the city

This certificate is awarded to:

**Ward**

---

A handwritten signature in blue ink that reads 'R Betts'.

Bob Betts, Chairman

A handwritten signature in black ink that reads 'John Forkin'.

John Forkin, Managing Director

From January 2023 To January 2024



Associate Member

*This is to Certify that*

*Donald Ward Ltd T/A Ward Recycling*

*is an Associate Member of  
The National Association of Shopfitters*

*Signed*

*President*

*Date*

*20<sup>th</sup> July 2017*





Membership No. A90

## Certificate of ISP Membership

To Certify that

**DONALD WARD LIMITED**  
**T/A WARD RECYCLING LIMITED**

Were elected ISP Members

of the Federation on

7<sup>th</sup> February 2006

Chief Executive



President





# Certificate of Membership

This certification is granted to  
**Ward Recycling**

in recognition of **Silver Level** corporate membership of the

**RAIL FORUM**  
2022/2023

A handwritten signature in black ink, appearing to read "P. Robinson", written in a cursive style.

Paul Robinson, Chairman





Railway Industry Supplier  
Qualification Scheme



# Certificate of Audit

*This is to certify that*

Supplier Name

Donald Ward Ltd t/a Ward Recycling

Supplier Number

2476

*is now qualified by Audit on RISQS*

Audit Expiry: 04/04/2025

A handwritten signature in black ink, appearing to read 'R. S. S. S.' with a large flourish above the first letter.

RISQS Scheme Manager





# Certificate of Verification

*This is to certify that*

Supplier Name

**Donald Ward Ltd t/a Ward Recycling**

Supplier ID

**2476**

*is now a verified supplier on RISQS*

Subscription Expiry Date: 22/02/2025





# Certificate of Accreditation

**This is to certify that**

Donald Ward Ltd T/A Ward Recycling

**has achieved SafeContractor accreditation**

**Date:** 8th June 2023

**This certificate is valid until:** 9th June 2024

**Certificate number:** PO8040

**Signed:**

Alyn Franklin  
Alcumus CEO



23043



Alcumus SafeContractor Ltd is a UKAS accredited Type C Inspection body under ISO17020:2012 covering the SSIP Core Criteria element of the SafeContractor Assessment Standard.

Full Validation of this certification should be made via the SSIP Portal <https://www.ssiportal.org.uk/>

## Certificate of Membership SmartWaste

### Silver

This recognises that

**Donald Ward Ltd t/a Ward**

Holds a SmartWaste Membership, Number: **C66613**

01/06/2023

Valid From

31/05/2024

Valid Until



Chloe Murphy  
SmartSite Team Leader

The SmartWaste tool offers everything you need in order to manage, measure, target, reduce and report on costs and impacts of waste related sustainability factors.

# Membership Certificate

The

## TEXTILE RECYCLING ASSOCIATION

is proud to confirm that

**Donald Ward Ltd t/a Ward Recycling**

*is a member of this association for the year*

**2023/2024**

1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024    **Membership Number**    TRA1322

The Textile Recycling Association (TRA) is the UK trade association for collectors and graders of used clothing and textiles. All TRA members have to abide by the rules of the association and the TRA Code of Practice.



A handwritten signature in blue ink, which appears to read 'Alan Wheeler', is positioned above the printed name and title.

**Alan Wheeler**  
Director



**Derbyshire**  
Wildlife Trust



**We're proud supporters of**  
**Derbyshire Wildlife Trust**

[www.derbyshirewildlifetrust.org.uk](http://www.derbyshirewildlifetrust.org.uk)

*Defending wildlife, restoring landscapes, inspiring people*



# Modern Slavery Policy

This policy supports Donald Ward Limited's (the Company<sup>1</sup>) commitment to limiting the risk of modern slavery occurring within our own business or infiltrating our supply chains, or any other business relationship.

This policy applies to all persons working for, or on behalf of the Company, in any capacity, including employees, directors, officers, agency workers, contractors, consultants, apprentices and any other third party representative.

We expect all who have, or seek to have, a business relationship with the Company to familiarise themselves with this policy and to act at all times in a way that is consistent with its values.

This policy will be used to underpin and Inform any statement on slavery and human trafficking that we are required to produce further to the transparency in supply chain requirements of Section 54 of the Modern Slavery Act (MSA) 2015.

## What do we mean by Modern Slavery?

Modern slavery can take many forms. It is a complex and multi-faceted problem. The MSA covers four key criminal activities:

- **Slavery:** where ownership is exercised over an individual.
- **Servitude:** involves the obligation to provide service imposed by coercion.
- **Forced and Compulsory Labour:** all work or service, not voluntarily performed, which is obtained from an individual under the threat of force or penalty.
- **Human Trafficking:** involves arranging or facilitating the travel of another with a view to exploiting them.

Other forms of modern slavery, which we will not tolerate, but are specifically referenced in the MSA include, but are not limited to:

- **Child Labour:** whilst not always illegal in the jurisdiction in which it takes place, child labour involves the employment of children that is exploitative, or is likely to be hazardous to, or interfere with a child's education, health (including mental health), physical wellbeing or social development.

All forms of modern slavery have in common the deprivation of a person's liberty by another in order to exploit them for commercial or personal gain, and amount to a violation of an individual's fundamental human rights.

Tackling modern slavery requires us all to play a part and remain vigilant to the risk in all aspects of our business and business relationships.

## How we seek to embed our policy in practice.

To underpin our policy commitments, we aim to implement the following measures:

- All employees must ensure that they have read, understood, and comply with this policy. The prevention, detection and reporting of modern slavery in any part of our business or supply chains is the responsibility of all those working for us or under our control. You are required to avoid any activity that might lead to, or suggest, a breach of this policy.
- We will conduct risk assessments to determine which parts of our won business and which of our supply chains are most at risk from modern slavery, so we can focus our efforts on those areas most 'at risk'.
- Where appropriate, as informed by our risk assessment, we will engage directly with new suppliers in respect of our modern slavery policy in order to gain a proper understanding of the measures that have in place to ensure that modern slavery is not occurring within their own business.
- All employees must immediately notify their Line Manager or the HR Manager of a suspected conflict or issues surrounding modern slavery and or human trafficking. Employees and suppliers are encouraged to raise any possible concerns at any time. Employees are protected under our Whistleblowing Procedure.

<sup>1</sup> The Company refers to Donald Ward Limited and all associated trading names, including, but not limited to: Ward, Ward Special Projects, and Clancey and Sons (Clancey's of York).

- We aim to encourage openness, and will support anyone who raises genuine concerns in good faith under this policy, even if they turn out to be mistaken. We are committed to ensuring no one suffers any detrimental treatment as a result of reporting in good faith their suspicion that modern slavery, of whatever form, is taking place in any part of our own business or in any of our supply chains. Detrimental treatment includes dismissal, disciplinary action, threats or other unfavourable treatment connected with raising a concern. If you believe that you have suffered any such treatment, you should inform the HR Team immediately. If the matter is not remedied, and you are an employee, you should raise it formally using our Grievance Procedure, which can be found in the Company Handbook.

### **Effectiveness in combating slavery and human trafficking.**

We use the following key performance indicators (KPIs) to measure how effective we have been at ensuring that slavery and human trafficking is not taking place in any part of our business or supply chains:

- The percentage of suppliers and sub-contractors vetted for ethical labour practices.
- The number of inspections of direct suppliers and sub-contractors in our supply chains in the past year.
- The number of reported breaches in the past year.
- The percentage of staff receiving training on identifying and addressing the risk of slavery and human trafficking in our business and supply chains.
- [OTHER].

### **Responsibility for this policy.**

The Board of Directors has overall responsibility for this policy and in ensuring that the Company complies with all its legal and ethical obligations.

The HR Team have the primary day-to-day responsibility for the implementation of this policy, monitoring its use and ensuring that appropriate processes and control systems are in place, and amended as appropriate, to ensure it can operate effectively.

All line managers are responsible for ensuring that those reporting directly to them comply with the provisions of this policy in the day to day performance of their roles.

### **Communication and employee awareness training.**

Line Managers will ensure that all staff receive adequate training on this policy and any supporting processes applicable to their role. This is normally given at induction.

In addition, staff receive training on the broader issues of modern slavery so as to assist them in appreciating the extent of the problem of modern slavery and the identification of individuals / areas of the business that may be at risk from practices of modern slavery.

### **Breaches of this policy.**

Any breaches of this policy will be taken seriously and shall be dealt with on a case-by-case basis.

The breach of this policy by an employee, director or officer of the company may lead to disciplinary action being taken in accordance with our Disciplinary Procedure. Serious breaches may be regarded as gross misconduct and may lead to immediate dismissal further to our Disciplinary Procedure.

Everybody to whom this policy applies will be expected to co-operate to the fullest extent possible in any investigation into suspected breaches of this policy or any related processes or procedures.

If any part of this policy is clear, clarification should be sought from the HR Team.

**Status of this policy.**

This policy will be reviewed by the Company's Board of Directors on a regular basis.

This policy does not give contractual rights to employees and we reserve the right to alter any of its terms at any time. We will notify applicable parties, in writing, of any changes which may affect them.

**Signed:**



**Name:** James Balfour

**Date:** December 2023

**Position:** Director

# Energy and Carbon Policy



**Donald Ward Limited trading as WARD** is one of the largest independent recycling companies in the UK. The Management and all who work at WARD recognises that all aspects of its operations consume energy.

We are committed to be as efficient as possible in its use of energy and natural resources in order to minimise the impact on the environment, our business processes and activities can exhibit.

We are committed to becoming a zero-carbon business, and this will be underpinned by the following principles;

- Providing a framework for setting and reviewing objectives and energy targets;
- Ensuring the availability of information and necessary resources to achieve objectives and energy target;
- Satisfy applicable legal requirements and other requirements related to energy efficiency, energy use and energy consumption;
- Commitment to continual improvement of energy performance;
- Supporting the procurement of energy efficient products and services that impact energy performance;
- Supporting design activities that consider energy performance improvement.

The participation of all employees, at all levels is actively encouraged and promoted via a system of ongoing training, communication, and appraisal of working practices.

This Policy and associated obligations and responsibilities will be communicated to all employees and contractors working for or on behalf of the organisation.

This Policy is available to the public and interested parties upon request and will be subject to periodic review to ensure its continued suitability.

Signed:

A handwritten signature in black ink, appearing to read "Donald Ward", with a stylized flourish at the end.

Donald Ward  
Operations Director  
Date: January 2024

Ref: EORG 010	<b>UNCONTROLLED WHEN PRINTED</b>	Author: Joanne Upton
Version: V 1.4	Page 1 of 1	09.02.2023

# Environment and Sustainability Policy



**Donald Ward Limited trading as WARD** is one of the largest independent recycling companies in the UK. The Management and all who work at Ward are committed to the protection of the environment and prevention of pollution.

**We are committed** to ensuring that our activities are compliant with environmental legislation and that non-legal compliance obligations are met and wherever possible exceeded.

**We consider our responsibility to the environment** to be a fundamental priority alongside the organisations production targets. Therefore, we have implemented an environmental management system which satisfies the requirements of ISO14001:2015 and are committed to its continual improvement and enhancing our environmental performance.

**The aim of the Environmental Management System** is; to provide a framework for the continued and ongoing improvement in environmental performance. This is achieved via the setting and reviewing of specific environmental objectives and targets. These are communicated throughout the organisation and all staff are committed to their achievement.

**Our work in metal and waste recycling** actively benefits the environment by ensuring the supply of recycled materials. This reduces the depletion of natural resources and other negative environmental impacts which may arise from the use of virgin materials.

**Attention will be paid to the quality** of materials purchased, processed and supplied by the organisation to minimise environmental impacts that may occur during, production, transportation and storage. And to increase potential for reuse supporting a circular economy.

**Requirements are placed upon contractors and suppliers;** that they operate in accordance with environmental procedures and aspire to achieve an equal standard of environmental protection and compliance.

**The participation of all employees,** at all levels is actively encouraged and promoted via a system of ongoing training, communication, and appraisal of working practices.

**This Policy and associated obligations and responsibilities** will be communicated to all employees and contractors working for or on behalf of the organisation.

**This Policy is available** to the public and interested parties upon request and will be subject to periodic review to ensure its continued suitability.

Signed:

A handwritten signature in black ink, appearing to read "Donald Ward", with a stylized flourish at the end.

Donald Ward

Director

Date: January 2024

Ref: EOrg 001	<b>UNCONTROLLED WHEN PRINTED</b>	Author: Joanne Upton
Version: V6	Page 1 of 1	01.2023

# Health and Safety Policy Statement

## Statement of Intent

The health, safety and welfare of our employees, and others affected by our operations, are the primary objectives of Donald Ward Limited. As a business we are committed to preventing injuries and ill-health in relation to the work we undertake, and commit to fulfil the legal, and other, requirements relating to these activities.

Our behaviours, both positive and negative, have a profound effect on our overall performance. It is our intention to promote a positive safety culture, whilst learning from negative events, and communicating the corrective actions to continually improve our Health & Safety performance and management systems.

The following aims underpin our commitment to continually improve and are clearly set out in this policy:

## Management System & Performance

We will implement robust management systems which will have appropriate resources, effective structures, and governance. These systems will be set standards to monitor the health and safety performance of our organisation. Through effective analysis, we will feed back our findings to the business and influence decision making at all levels.

## Elimination of Hazards for a Safe & Healthy Workplace

We commit to eliminate hazards within workplace through risk assessment and we will prioritise, plan and complete any corrective actions required to reduce risk to an acceptable level. We will ensure everyone is provided with the information, training and knowledge to be able to carry out effective risk assessments. This will ensure that the working environment is safe both before work begins and during the activity for our Employees and anybody who could be affected by these operations.

## Consultation & Active Participation on Health & Safety Matters

We commit to consult with our workforce and encourage active participation in health & safety matters. A health & safety forum including workforce representatives will periodically meet and discuss health & safety matters. We will work collaboratively with our stakeholders and supply chain partners, sharing innovative ideas and approaches that will benefit all parties in achieving our shared goals

## Visible Leadership

Our management and supervisory team will lead by example and promote safety & health throughout the organisation with positive reinforcement of safe behaviours, challenging unsafe acts and conditions. Interactive dialogue with all employees will be both open and responsive to address any concerns or issues raised.

## Keeping Everyone Healthy & Safe

We will create a culture where everyone is encouraged and engaged to immediately challenge unsafe situations, conditions or behaviours, or those that can cause harm to health. Where our people identify unsafe events, they will be able to intervene free from reprisal to assist with making things safe, report and where required request resources to resolve any potential harm. We will provide training and instruction to ensure our people are competent and are able to understand the health and safety risks within their working environment.

Signed:



Name: James Balfour

Date:

1/9/23

Position: Director

# Quality Policy Statement

Donald ward Limited (Ward) is one of the largest recycling companies in the UK. As a fourth-generation family-owned business, we endeavour to provide our stakeholders with consistent, quality products and services by:

- Meeting the requirements of our customers and other stakeholders,
- Maintaining compliance with applicable legislation,
- Maintaining compliance with selected voluntary requirements,
- Aligning the Integrated Management System with our strategic direction.

Our commitment to maintaining high quality standards is driven by the Board of Directors, and cascaded down throughout the business, ensuring all employees understand their quality obligations. Specific responsibilities for Quality Management are defined within the Integrated Management System, which confirms to the requirements of ISO 9001:2015, BS EN 15713:2009 and Council Regulation EU 333:2011.

We demonstrate our commitment to the continual improvement of Quality Management, and our Integrated Management System by:

- Providing sufficient resources,
- Auditing the system regularly,
- Completing regular inspections at all sites,
- Monitoring the status of our quality objectives,
- Holding periodic reviews of our Integrated Management System.

These steps enable us to maintain a suitable, adequate and effective Integrated Management System.

Signed:



Name: James Balfour

Date:

1/9/23

Position: Director



## CERTIFICATE OF INCORPORATION

No. 1292288

I hereby certify that

**DONALD WARD LIMITED**

is this day incorporated under the Companies Acts 1948 to 1967 and that the  
Company is Limited.

Given under my hand at Cardiff the **24<sup>TH</sup> DECEMBER 1976**

A handwritten signature in cursive script, appearing to read 'D. A. Pendlebury'.

**D. A. PENDLEBURY**  
*Assistant Registrar of Companies*



# WARD

## Contact Information

**General Enquiries**

**0345 337 0000**

[enquiries@ward.com](mailto:enquiries@ward.com)

**Accounts**

**0345 337 1010**

[accounts@ward.com](mailto:accounts@ward.com)

**Sales**

**0345 337 5050**

[sales@ward.com](mailto:sales@ward.com)

**Customer Services**

**0345 337 0000**

[Customer.services@ward.com](mailto:Customer.services@ward.com)

# WARD

## Organisational Structure

### BOARD OF DIRECTORS

DAVID WARD SNR, MICHAEL WARD, DAVID WARD JNR, DONALD WARD, THOMAS WARD, JAMES BALFOUR,  
MALCOLM RICHARDS, TOBY POTTER

**1 SENIOR MANAGER**

**2 MANAGER – LEVEL 1**

**3 MANAGER – LEVEL 2**

**4 MANAGER – LEVEL 3**

**5 ASSISTANT MANAGER**

**6 SUPERVISOR**

**7 EMPLOYEES**



# WARD

**WARD Ilkeston,**  
Griffon Road, Quarry  
Hill Industrial Estate,  
Ilkeston,  
Derbyshire,  
DE7 4RF

**Tel:** 0345 337 0000

**WARD Woodville,**  
Moir Road,  
Woodville,  
Swadlincote,  
Derbyshire,  
DE11 8DG

**Tel:** 0345 337 0000

**WARD Chesterfield,**  
Newbridge Lane,  
Old Whittington,  
Chesterfield  
S41 9HY

**Tel:** 0345 337 0000

**WARD Inningham,**  
Mineral Quay Road  
Immingham,  
Immingham Dock,  
DN40 2LZ

**Tel:** 0345 337 0000