Duty of Care
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Notice of variation and consolidation with introductory note

The Environmental Permitting (England & Wales) Regulations 2010

Donald Ward Limited
Land at Griffin Road
Quarry Hill Industrial Estate
Repton
Derbyshire
DE7 4RF

Variation application number
EPN/EP/203/C/W666

Permit number
EPN/EP/203/C/16
Waste Management Licence – Swadlincote Depot, DE11 8DG. (Waste)
Waste Management Licence – Swadlincote Depot, DE11 8DG. (Scrap Metal)

CONTROL OF POLLUTION ACT 1974
WASTE DISPOSAL LICENCE

LICENCE REF NO:- PW06 FACILITY TYPE:- METAL RECYCLING

The Environment Agency, in pursuance of section 5 of The Control of Pollution Act 1974, hereby grant a Waste Disposal Licence authorising the treatment and keeping of controlled waste in or on the land specified in Schedule 1 to this licence to DONALD WARD LIMITED being in occupation of the said land, the said licence being subject to the conditions specified in Schedule 3 of this licence.

In this licence the words and expressions contained in Schedule 2 shall have the meaning assigned to them therein.

SCHEDULE 1 - SPECIFIED LAND

The licence relates to the land at Rawdon Works, Maira Road, Woodville, Derbyshire, DE11 8DE (hereinafter called "the site") shown edged red on Drawing Reference: PW06 and attached to this licence.

Signed ______________________________ Name S. DAVIES
(Environment Planning Manager)

Dated ________________________________

FOR ENVIRONMENT AGENCY OFFICIAL USE ONLY

YOUR ATTENTION IS DRAWN TO THE RIGHTS OF APPEAL DETAILED IN THE NOTES AT THE END OF THIS LICENCE

Environment Agency, Lower Tannery, Tremain Office, Scowrington Road, West Bridgford, Nottingham, NG2 8PA

Page 1 of 30

Environment Planning Manager hereby certify this page to be a true copy of the original.

Dated 15th day of 1997
Notice of transfer with introductory note

Environmental Permitting (England & Wales) Regulations 2010

Donald Ward Limited
Hallam Fields Road
Ilkeston
Derbyshire
DE7 4AZ

Transfer application number
EPR/WPS1916EX/7001

Permit number
EPR/WP2196EX

Issue Date: 10/05/2011
Waste Management Licence – Forward Recycling, DE7 4AZ. (Scrap Metal)
Notice of transfer with introductory note
The Environmental Permitting (England & Wales) Regulations 2010

Donald Ward Limited
R Fletcher Metals Ltd
Hembridge Lane
Old Whittington
Chesterfield
S41 9HY

Transfer application number
EPR/CD/08/05/001

Permit number
EPR/CD/08/09966
Waste Carriers Licence

Certificate of Registration under the Waste (England and Wales) Regulations 2011

Regulation authority

Name

- National Customer Service Centre
- 99 Parkway Avenue
- Sheffield
- S9 4WF

Address

Telephone number 03708 506506

The Environment Agency certify that the following information is entered in the register which they maintain under regulation 28 of the Waste (England and Wales) Regulations 2011.

Carriers details

Name of registered carrier DONALD WARD LTD
Registered as an upper tier waste carrier
Registration number CB6U73041
DONALD WARD LTD
DONALD WARD LTD
MOIRA ROAD
Address of place of business WOODVILLE
SWADLINCOTE
DE11 8DG

Telephone number 08453370000
Date of registration Monday 2nd November 2015
Expiry date of registration (unless revoked) Monday 28th January 2019

Making changes to your registration

Your registration will last 3 years and will need to be renewed after this period. If any of your details change, you must notify us within 28 days of the change.
TO WHOM IT MAY CONCERN

27/09/2016

Dear Sirs,

Donald Ward Ltd (as Ward Recycling)

Inspire Risk Management Ltd hereby confirms that the following insurance policy is presently in force:

Employer’s Liability

<table>
<thead>
<tr>
<th>Insurer:</th>
<th>Aspen (lead insurer), Brit, Dual and QBE (following insurers)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Policy No:</td>
<td>80740555161035</td>
</tr>
<tr>
<td>Period of Cover:</td>
<td>31/05/2016 to 30/05/2017 inclusive</td>
</tr>
<tr>
<td>Limit of Indemnity:</td>
<td>£10 million any one claim or series of claims arising out of one incident inclusive of all costs and expenses reducing to £5 million in respect of bodily injury occurring offshore.</td>
</tr>
</tbody>
</table>

Public/Products Liability

<table>
<thead>
<tr>
<th>Insurer:</th>
<th>Aspen (lead insurer), Brit, Dual and QBE (following insurers)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Policy No:</td>
<td>80740555161035</td>
</tr>
<tr>
<td>Period of Cover:</td>
<td>31/05/2016 to 30/05/2017 inclusive</td>
</tr>
<tr>
<td>Limit of Indemnity:</td>
<td>Public Liability £10 million any one incident unlimited in any one period of insurance Products Liability £10 million in the aggregate in any one period of insurance Pollution Liability £10 million in the aggregate in any one period of insurance</td>
</tr>
<tr>
<td>Excess:</td>
<td>£5,000 each and every loss in respect of Third Party Property Damage</td>
</tr>
</tbody>
</table>

The above insurance policy includes a General Indemnity to Principles Clause or equivalent.

This document is provided for information purposes only.

The issue of this document does not make the person or organisation to whom it has been issued an additional assured, nor does it modify in any manner the contract of insurance between the assured and underwriters. Any amendment, change or extension of such contract can only be effected by specific endorsement.

It is a legal requirement worldwide that anyone seeking a new policy of insurance/reinsurance or cover for additional risks or removal undercover existing policy, must disclose any information that might influence the insurers/reinsurers in fixing the premium or determining whether to accept the risk. Under English Law, failure to do so may entitle insurers/reinsurers to avoid cover from inception and to seek repayment of paid claims. If you are in any doubt as to whether information is material you should disclose it.
Vehicle Insurance

Certificate of Motor Insurance

1. Certificate Number: 9304163
2. Description of Vehicle: O - Any Motor Vehicle the property of the policyholder or in their custody or control or for which they are legally responsible.
3. Name of Policyholder: Donald Ward Limited t/a Ward Recycling
4. Effective date of the commencement of insurance for the purposes of the Acts: 3/1/2016 00:00:01
5. Date of expiry of Insurance: MIDNIGHT 30/5/2017
6. Person or classes of person entitled to drive as defined below:
   D - Any person who is driving with the policyholder’s consent.
   Provided that the person driving holds a licence to drive the vehicle or has held and is not disqualified from holding or obtaining such a licence.
7. Limitations to use as defined below:
   Use in connection with the policyholder’s business including use for hire and/or reward
   Use for social, domestic and pleasure purposes only
8. The policy does not cover:
   Carriage of passengers for hire and/or reward
   Racing, speed trials, trials, motor rallies, competitions or trials
   in connection with the Motor Trade
   Towing for reward a mechanically propelled vehicle

I hereby certify that the document to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Guernsey, the Island of Jersey and the Island of Alderney.

Summit at Lloyd’s
Amlin House, 90-96 Victoria Road,
Chelmsford, Essex CM1 1QU

For and on behalf of the Underwriters subscribing to
SUMMIT AT LLOYD’S
Authorised Insurers

Country Manager, P&C Europe-UK

Advice to Third Parties:
Nothing contained in this certificate affects your right as Third Party to make a claim.
NOTE: YOU SHOULD REFER TO YOUR POLICY FOR FULL DETAILS OF YOUR INSURANCE COVER

Summit at Lloyd’s is a trading name of Amlin UK Limited.
Amlin UK Limited is wholly owned by and an Appointed Representative of MS Amlin Underwriting Limited which is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under reference number 204418. Amlin UK Limited is registered in England No. 2738235. Registered office: The Leadenhall Building, 122 Leadenhall Street, London EC3V 4AR

September 2016
ISO9001 – Quality Management System

CERTIFICATE OF REGISTRATION

This is to certify that the Management System of:

Ward Recycling Limited
Griffon Road, Quarry Hill Industrial Estate, Ilkeston, DE7 4RF

and as detailed on the Annex to this certificate

has been approved by ISOQAR

12776
ISO 9001: 2008

Scope of Activities:
The Provision of waste collection and recycling including vehicles and scrap metal.
The supply, delivery and collection of skips.

Certificate Number: 12776-QM6 - 001
Initial Registration Date: 10 February 2015
Expiry Date: 10 February 2018

Signed by:
Steve Shale, Technical Director
(on behalf of ISOQAR)

This certificate will remain current subject to the company maintaining its system in the required standard.
This will be monitored regularly by ISOQAR. Further clarification regarding the scope of this certificate and the applicability of the relevant standards requirements may be obtained by consulting ISOQAR.
This certificate is one of several issued to registration number: 12776.

ISOQAR Limited, Alcumus Certification, Cobra Court, 1 Blackmore Ilkeston, Stretford, Manchester, M32 0QY.
T: 0161 865 3639  F: 0161 865 3685  E: isoqar-enquiries@alcumusgroup.com  www.alcumusgroup.com/isoqar
This certificate is the property of ISOQAR and must be returned on request.
ISO14001 – Environmental Management Systems

This document certifies that the environmental management systems of DONALD WARD LIMITED T/A WARD RECYCLING Griffin Road, Quarry Hill Industrial Estate, Ilkeston DE7 4RF have been assessed and approved by QMS International Ltd to the following environmental management systems, standards and guidelines:

ISO 14001:2004

The approved environmental management systems apply to the following:
THE PROVISION OF METAL RECYCLING AND WASTE DISPOSAL SERVICES.

Original Approval: 22 August 2006
Certificate Expiry: 21 August 2026
Certificate Number: 14129789

On behalf of QMS International Ltd
OHSAS 18001 - Occupational Health and Safety Management Systems

This document certifies that the occupational health and safety management systems of

DONALD WARD LTD TRADING AS WARD RECYCLING
Griffon Road, Quarry Hill Industrial Estate, Ilkeston, Derbyshire DE7 4RF

have been assessed and approved by QMS International Ltd to the
following occupational health and safety management systems, standards and guidelines:

OHSAS 18001 : 2007

The approved occupational health and safety management systems apply to the following:

THE PROVISION OF METAL RECYCLING AND WASTE DISPOSAL SERVICES

Original Approval: 13 May 2013

Current Certificate: 23 August 2016

Certificate Expiry: 12 May 2023

Certificate Number: 14125078

On behalf of QMS International Ltd

QMS International Ltd • Muspole Court • Muspole Street • Norwich NR3 1DJ • T: 01603 630 346
www.qmsuk.com • Registered in England No. 9512735

This Certificate remains valid while the holder maintains their management system in
accordance with the published standards. To check the validity and
status of this certificate please email certificate@qmsuk.com

This Certificate is the property of
QMS International Ltd and must be
returned in the event of
Cancellation.
Investors In People

Certificate of accreditation

This is to certify that

Ward Recycling

has achieved Investors in People Standard

Valerie Todd
Chair of Investors in People

Date 27th May 2016
Expires: 30th April 2019

INVESTORS IN PEOPLE
BMRA (British Metal Recycling Association) Membership

Ward Recycling

As an ordinary member of the
British Metals Recycling Association
2016

this company is committed to:

- Maintaining high standards of commercial conduct and business ethics with other members, customers and suppliers.
- Representing the common interests of the metals recycling industry.
- Observing the highest practical standards of environmental care and protection.
- Observing the need for good practice in health and safety.
- Maintaining adequate public and employee liability insurance cover.
- Cooperating with local authorities, regulators and other public servants.

President:

5 Ramsay Court, Hinchinbrooke Business Park, Huntingdon, Cambridgeshire PE29 8FY
01480 455249 • admin@recyclemetals.org • www.recyclemetals.org
CIWM (Chartered Institution of Wastes Management) Affiliation.
CHAS (Contractors Health & Safety Assessment Scheme) Accreditation.
Construction Line Certificate

Certificate of membership

Ward Recycling

Registration No: 114662

Expiry Date: April 2017

This certifies that the firm named above has met pre-qualification requirements applicable to public and private sector procurement. Approved work categories with corresponding registration, specialties or categories as applicable are listed on a schedule attached to this certificate.

John Edmunds
Managing Director

PO Box 6441, Basingstoke, Hampshire, RG21 7FN
T: 0844 892 0313 www.constructionline.co.uk
Calls will cost your minute plus your phone company’s access charge
Achilles UVDB Registration.

Certificate of Registration

This is to certify that

Donald Ward Limited t/a Ward Recycling

Supplier Number: 171563

are now fully registered as a supplier on UVDB for the following products/services

1.3.80 Recycling Supplies
2.5.2 Scrap Disposal Services
2.5.3 Refuse/General Waste Disposal Services
2.5.6 Hazardous Material Handling/Treatment/Disposal Services (incl. Asbestos)
2.5.10 Recycling Services
2.5.12 Waste Management Services
2.5.99 Other Disposal Services

Melanie Cox
Procurement Manager
Bournemouth Water
Registration Expiry Date: 13 November 2016

This is not a legal document and cannot be used as such.

Achilles Information Limited
30 Western Avenue, Milton Park, Abingdon, OX14 4SH, United Kingdom
T: +44 (0)1235 661118 E: UVDB@achilles.com www.achilles.com

Version no. 003-09/2012
Achilles Building Confidence

Certificate of Membership

This is to certify that

Donald Ward Limited Trading As Ward Recycling

has successfully achieved the Achilles BuildingConfidence membership, having completed an online pre-qualification questionnaire.

Achilles ID: 4901648
Start date of membership: 29/01/2016
Expiration date: 29/01/2017

Brian Moone
Steering Group Chairman
Achilles BuildingConfidence

Tom Grand
UKI Regional Director
Achilles
East Midlands Chamber

This is to certify

Ward Recycling Limited

is a member of

East Midlands Chamber
(Derbyshire, Nottinghamshire, Leicestershire)

Membership Number: 374339

Renewal Date: 15-May-2016

Chief Executive:

[Signature]

East Midlands Chamber (Derbyshire, Nottinghamshire and Leicestershire)

www.emc-dni.co.uk Tel: 0333 320 0003
RISQS – Railway Industry Supplier

Certificate of Verification

This is to certify that

Donald Ward Ltd t/a Ward Recycling
Supplier Number: 092608

is now a verified supplier on RISQS.

John Green
Chairman, RISQS Board

Subscription Expiry Date: 14 February 2017
NFDC – National Federation of Demolition Contractors Membership

Certificate of ISP Membership

To Certify that

DONALD WARD LIMITED
T/A WARD RECYCLING LIMITED

Were elected ISP Members
of the Federation on
7th February 2006

[Signature]
Chief Executive

[Signature]
President
Environmental Policy

Donald Ward Limited trading as Ward Recycling is one of the most advanced recycling companies in the UK. As such, the protection and consideration of and for our environment and the prevention of pollution and other adverse environmental impacts plays an integral and essential part in The Company’s activities and considerations. All work is performed under and in accordance with relevant legislators licence.

Our work in metal and waste recycling actively benefits the environment by ensuring the supply of recycled product to a wide variety of other companies within the broad recycling industry sector thereby helping to reduce the generally higher energy consumptions and other associated adverse environmental impacts that might otherwise arise through the alternative processing of virgin materials.

We consider our responsibility towards our environment to be a fundamental priority alongside The Company’s production targets. This is demonstrated by our commitment to our Environmental Management System as applied to all of The Companies operations and sites.

The fundamental aim of the Environmental Management System is; to provide a framework for the continued and ongoing improvement in environmental performance via the setting and reviewing of specific environmental achievements and objectives.

We are committed to meeting and; where possible; exceeding relevant regulatory requirements and to minimising adverse environmental impacts and effects that might otherwise result during the course of The Company’s activities.

Attention will be paid to the quality of materials purchased, processed and supplied by This Company in order that we shall minimise environmental impacts and effects that might otherwise occur during storage, production and transportation of The Company’s product.

Strategic planning will minimise adverse environmental impacts and effects that might otherwise be caused by both existing facilities and new developments that the Company might deploy along with continued and ongoing close attention and analysis in order to preclude the potential and possibilities for the occurrence of such environmental impacts.

Requirements are placed upon This Company’s contractors and suppliers; that they adhere to and operate in accordance with This Company’s environmental procedures and those such contractors and suppliers aspire to achieve an equal standard of environmental protection and compliance.

The involvement of all Company employee’s at all levels is actively encouraged and promoted by The Company Managing Directors via a system of ongoing training, communication and appraisal of working practices.

This Policy is prominently displayed at all of This Company’s sites and communicated to employees, customers, suppliers, contractors, visitors and the public.

Signed:

Donald Ward
Organisational Structure
Integrated Health & safety Policy Statement

1.1 Health and Safety Policy Statement

Ward Recycling recognises and accepts that effective management of Health and Safety is a fundamental aspect of responsible business management which is equal in importance to any other management function within the business.

The Company is committed to:

Providing for and maintaining the Health, Safety and Welfare for all its employees and ensuring that all reasonably practicable efforts are made to safeguard its visitors, contractors and members of the public, who may be affected by its activities.

We will fulfil our commitment by:

- Setting risk based Health and Safety objectives and targets as an integral part of the overall company business strategy.
- Undertaking suitable and appropriate risk assessments and establishing effective controls for all operational activities.
- Complying with relevant legislation, and, where applicable, codes of practice, industry standards and other requirements, including those specified by our clients.
- Providing appropriate preventative and protective measures and resources as necessary, to comply with any relevant statutory provision.
- Providing relevant training to ensure that employees are competent to perform their work without risks to themselves or others who their work may affect.
- Implementing systems for reporting and investigating emergency situations including accidents and incidents.
- Implementing means for reporting and investigating non-conformance in health and safety management systems.
- Continually reviewing and improving the effectiveness of our management systems to improve Health and Safety.
- Promoting a positive culture with respect to Health and Safety management through effective two way communication and participation with internal and external stakeholders.
- Making this policy statement available to all interested parties on request.

The organisation expects all employees and contractors to consider Health and Safety as part of their normal duties and responsibilities. Performances will be monitored with regard to Health and Safety at all levels.

Management systems are maintained to meet the requirements of this policy statement and British Standard OHSAS 18001:2007 (Occupational Health and Safety Management Systems), ISO 14001:2015 (Environmental Management) and ISO 9001:2015 (Quality Management).

[Signatures]

D Ward Sr
Joint Managing Director
Ward Recycling
April 2016

M Ward Sr
Joint Managing Director
Ward Recycling
April 2016

Ward Recycling-HSMS-Pol 01
**Contact Information**

**General Enquiries**  
0845 337 0000  
enquiries@wardrecycling.com

**Accounts**  
0845 337 1010  
accounts@wardrecycling.com

**Sales**  
0845 337 5050  
sales@wardrecycling.com